

Mitchell College

CATALOG ISSUE

1965-1966

Announcements for 1966-1967

P. O. BOX 867, STATESVILLE, NORTH CAROLINA 28677



May 1966

Accredited by

The Southern Association of Colleges
and Schools

The North Carolina State Department
of Public Instruction

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ACADEMIC CALENDAR 1966-67

FIRST SEMESTER

September 1-2 . . .	Faculty Workshop
September 6 . . .	Dormitories Open for Freshmen and Transfer Students
September 7 . . .	Assembly for all Freshmen and Transfer Students
September 8 . . .	Dormitories Open for Sophomores—Registration Begins Registration for Evening Program 7:30 p.m.
September 10 . . .	Registration Closes 12:00 Noon. Late Registration Fee of \$5 00 for All Who Register After This Date
September 12 . . .	Classes Begin 8:00 a.m.
September 19 . . .	Last Day to Change Schedule Last Day to Register for Credit
September 30 . . .	All Application Forms Must Be Completed and in Reg- istrar's Office by This Date for Students to Be Consid- ered Registered for Fall Semester
October 1	Last Day to Change I Grade in Records Office
November 5 . . .	End of Mid-Semester. Grades Due in Records Office by 12:00 Noon
November 23 . . .	Thanksgiving Holidays Begin at 12:30 p.m.
November 28 . . .	Classes Resume at 8:00 a.m.
December 17 . . .	Christmas Holidays Begin at 12:30 p.m.
January 2	Classes Resume at 8:00 a.m.
January 12	Last Day of Classes
January 13-19 . . .	Semester Exams
January 20	End of First Semester. All Grades Due in Records Office by 12:00 Noon

SECOND SEMESTER

January 25	Registration for New Students and All Students Who Have Not Pre-Registered
January 26	Completion of Registration for All Students Who Have Pre-Registered. Late Registration Fee of \$5.00 for All Who Register After This Date
January 27	Classes Begin 8:00 a.m.
February 6	Last Day to Change Schedule. Last Day to Register for Credit. Last Day to Make Application for Graduation at End of Semester
March 1	Last Day of Change I Grade in Records Office
March 6-10	Religious Emphasis Week
March 22	End of Mid-Semester. Grades Due in Records Office by 12 Noon
March 22	Spring Holidays Begin 12:30 p.m.
March 26	Easter Sunday
March 30	Classes Resume at 8:00 A. M.
May 6	May Day Festival
May 19-24	Semester Exams
May 28	Commencement—4:00 p.m.

PRELIMINARY ACADEMIC CALENDAR 1967-68

FIRST SEMESTER

September 1-2 . . Faculty Workshop
September 5 . . Dormitories Open for Freshmen and Transfers
September 6 . . Orientation for Freshmen and Transfers
September 7 . . Registration
September 11 . . Classes Begin
November 3 . . End of Mid-Semester
November 22-26 . Thanksgiving Holidays
Dec. 20-Jan. 3 . . Christmas Holidays
January 12-18 . . Semester Exams
January 19 . . . End of Semester

SECOND SEMESTER

January 24 . . . Registration
January 26 . . . Classes Begin
March 22 . . . End of Mid-Semester
April 10-18 . . . Spring Holidays
May 17-23 . . . Semester Exams
May 26 Commencement

ADMINISTRATIVE OFFICERS

JOHN MONTGOMERY*President*
THOMAS M. SPENCER, JR.*Dean*
MARY EDNA MATHESON*Bursar*
JAMES M. STORIE*Director of Admissions*
WILLIAM D. MASHBURN*Director of Student Affairs*
PHYLLIS S. TRAVIS*Recorder*
CAROLYN P. MONTGOMERY*Dietitian*
MARCIA L. STINE*Assistant to the Dean*

FACULTY

KENNETH BRADSHAW*Voice*
.....*Head, Music Department*
B.S. Appalachian State Teachers College
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College
MARCIA J. BRADSHAW*Librarian*
B.S. Appalachian State Teachers College
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College
JOHN P. BROCK, JR.*Organ, Piano*
B.M. University of Alabama
M.M. University of Alabama
LOUIS A. BROWN*Social Sciences*
.....*Head, Social Sciences Department*
B.A. University of North Carolina
M.A. University of North Carolina
Additional Graduate Study: University of North Carolina
ROBERT L. CANDLER*Social Sciences*
B.A. Carson-Newman
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College
HAROLD M. CHAITMAN*English*
B.A. New York University
M.A. New York University
Additional Graduate Study: University of Utah
CATHERINE S. CLINE*English*
B.A. Catawba College
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College
STEPHEN G. HERMAN*Social Science*
B.A. Lenoir-Rhyne College
M.A. Appalachian State Teachers College
CAROLYN R. KELLY*Business Education*
B.S. Appalachian State Teachers College
M.A. Appalachian State Teachers College

CHARLES S. KELLY *Biological Sciences*
B.S. Appalachian State Teachers College
M A. Appalachian State Teachers College

KATHERINE NOOE KNOX *Modern Languages*
Head, Modern Languages Department
B.A. Meredith College
M.A. Columbia University
Additional Graduate Study: Sorbonne University
University of North Carolina at Chapel Hill
Columbia University
Duke University
University of North Carolina at Greensboro
University of Barcelona
University of Mexico

MARGARET ELIZABETH LANE *Business Education*
Head, Business Education Department
B.A. Chowan College
M.Ed. University of North Carolina at Greensboro
Additional Graduate Study: Raleigh School of Commerce
Appalachian State Teachers College
University of North Carolina at Chapel Hill

MARTHA LINNEY *English*
Head, English Department
B.A. University of North Carolina
M.A. Peabody College
Additional Graduate Study: Appalachian State Teachers College
University of North Carolina at Chapel Hill
University of Iowa

JOHN MONTGOMERY *President*
B.A. University of South Carolina
M.A. University of South Carolina

MORTON KENT PALMER *English*
Reading Specialist
Mars Hill Junior College
B.A. Greensboro College
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College

B. PHILIP PLETCHER *Physical Education*
Head, Physical Education Department
University of Akron
B.S. Milligan College
M.S. University of Tennessee
Additional Graduate Study: Appalachian State Teachers College

*SAM C. REEP *Mathematics*
A A. Lees-McRae
B.S. Appalachian State Teachers College
M.A. Appalachian State Teachers College

BETTY W. SHERRILL *Business Education*
B.S. Catawba College
M.A. Appalachian State Teachers College
Additional Graduate Study: Appalachian State Teachers College

* On Leave of Absence 1966-67

HAROLD DEAN SIMPSON*Biological Sciences*
B.S. Florence State College
Graduate Study: Florence State College
M.A. Appalachian State Teachers College

DENNIS BRICE SLOAN*Business Education*
A.B. Lenoir Rhyne College
M.A. Appalachian State Teachers College

*SIDNEY R. SOWERS*Biological Sciences*
B.S. Davidson College
M.A. Appalachian State Teachers College
Additional Graduate Study: Fort Hays Kansas State College

THOMAS M. SPENCER, JR.*Dean*
South Plains College
B.A. Texas University
M.A. Texas Technological College
Ph.D. Texas University

JOHN E. STINE*Social Sciences*
Kansas City, Kansas Junior College
B.A. University of Kansas City
M.A. University of Missouri at Kansas City

JAMES OSCAR STRADLEY*Social Sciences*
B.S. Appalachian State Teachers College
M.A. Appalachian State Teachers College

CHARLES L. TYER*Religion*
B.A. Baylor University *Head, Religion Department*
M.A. Baylor University *Chaplain*
B.D. Southern Baptist Theological Seminary
Ph.D. Vanderbilt University

PART-TIME FACULTY

FLORENCE V. ANDREWS*Psychology*
B.A. American University
M.Ed. Western Carolina
Additional Graduate Study: Appalachian State Teachers College

LOUISE GILBERT*Art*
Head, Art Department
B.A. University of North Carolina at Greensboro
Graduate Study: University of North Carolina at Greensboro
University of Maryland
Berkshire School of Art

JAY HALL*English*
B.S. Davidson College
M.A. Duke University
Additional Graduate Study: Virginia Polytechnic Institute

JULIA L. HALL*English*
B.A. Converse College
M.A. Fordham University

*On leave of absence 1966-67

CHARLOTTE I. PLETCHER.....	<i>Physical Education</i>
B.S. Milligan College	
Graduate Study: Appalachian State Teachers College	
WAYNE H. RASH.....	<i>Math</i>
B.S. Appalachian State Teachers College	
M.A. Appalachian State Teachers College	
GLORIA B. SPENCER.....	<i>English</i>
B.S. Texas Technological College	
M.A. Texas Technological College	
Additional Graduate Study: Texas University	
RUTH STEVENSON.....	<i>Speech</i>
B.A. Winthrop College	
Graduate Study: Appalachian State Teachers College	

OFFICE STAFF

BRENDA AUSTIN.....	<i>Secretary to Director of Admissions</i>
BRENDA LECKIE.....	<i>Secretary to the President</i>
JEAN NEELY.....	<i>Secretary to the Recorder</i>
ELIZABETH PATTERSON.....	<i>Secretary to the Librarian</i>
JANE SPACH.....	<i>Secretary to the Director of Student Affairs</i>

SPECIAL STAFF

MITTIE CALDWELL	<i>Hostess, Annex</i>
ANNIE GRAY	<i>Hostess, Main Dorm</i>
CHARLOTTE PLETCHER	<i>Hostess, Wallace House</i>

DIRECTORY FOR CORRESPONDENCE

General Information	<i>Dean</i>
Admissions, Alumni	<i>Director of Admissions</i>
Scholarships, Loans, Work Assistance.....	<i>Director of Admissions</i>
Request for Transcripts	<i>Recorder</i>
Student Affairs, Dormitory Regulations.....	<i>Director of Student Affairs</i>
Payment of Fees and Other Financial Affairs.....	<i>Bursar</i>

Telephone Communications:

Office of the President	873-9511
Office of the Dean of Faculty	872-3665
Office of the Recorder	873-3736
Office of the Bursar	873-9511
Office of Admissions	873-3736
Office of Student Affairs	872-2696



GENERAL INFORMATION

Purpose

History

Location and Climate

Buildings

Veterans and Dependents

Evening College Programs

Scholarships, Loans and Student
Aid

GENERAL INFORMATION

PURPOSE

Mitchell College is an independent community college which fosters and encourages Protestant Christian education by offering two years of education beyond the high school level and instruction for qualified special students. Its purpose is to serve persons, primarily of this area, for the attainment of personal edification and cultural improvement as they prepare for a degree at a senior institution, complete a terminal course, or satisfy individual needs.

HISTORY

Mitchell College, one of the oldest colleges in North Carolina, began operation as a woman's college in 1856. Concord Presbytery had authorized its establishment as early as 1853; and, with the exception of one period, it remained under the control of Concord Presbytery until January 1, 1959, when it became an independent community college.

The building program of the newly chartered college was delayed by a storm which destroyed the partly constructed building; and because of this the college did not begin operation until September, 1856, when the present building was completed. At the end of the War Between the States, Mr. R. F. Simonton purchased the property and thus began a period of private ownership for the college. The name was then changed from Concord Female Seminary to Simonton Female College. During the late 1870's considerable progress for the college took place under the leadership of Mrs. Eliza Mitchell Grant, president, and her sister, Miss Margaret Eliot Mitchell, as her assistant. They were the daughters of the famous Dr. Elisha Mitchell, scholar and scientist for whom Mount Mitchell is named. In 1917 the name of the college changed to Mitchell in honor of these women.

In 1896 the college, then known as Statesville Female College, was purchased by Dr. R. B. Shearer, a Presbyterian minister and president of Davidson College, who in 1900 returned the college by deed to the control of Concord Presbytery. In that year Dr. John A. Scott became president and again the college experienced considerable growth. Most notable was the addition in 1908 of an auditorium known as Shearer Music Hall. This addition to the physical structure of Mitchell was made possible through the efforts of Mr. W. F. Hall and other friends of the college. Also during the presidency of Dr. Scott the college became recognized as a teachers college and granted the A.B. and B.S. degrees. However, by the early 1920's it had become a standard junior college. For a long time the high school department known as the Academy was popular, but this department was discontinued in 1943.

Mitchell College became co-educational in 1932 during the administration of Mrs. W. B. Ramsay who headed the college for fourteen years until 1943. During her administration the curriculum was expanded and many extracurricular activities were formed. A gymnasium was also built during this period.

Mrs. Ramsay resigned in 1943 and was followed by Reverend R. S. Arrowood who served as president for one year. He was succeeded by Miss Frances Stribling who served for three years as president. Following her resignation in 1947, Mr. John Montgomery became president.

The 1950's proved to be eventful for Mitchell. In 1955 Mitchell was admitted into membership of the Southern Association of Colleges and Secondary Schools. In 1957 Mitchell acquired the Wallace house and converted it into a men's dormitory. The future of Mitchell was altered when a community drive to raise an endowment of \$350,000 was successful, and on January 1, 1959, the college became an independent community college. The Concord Presbytery relinquished its control of the physical property to the Mitchell College Foundation which in turn leased the buildings to Mitchell College, Incorporated. The control of the college is now in the hands of a self-perpetuating, rotating board of trustees, who in addition to representing outstanding business leadership in the community also represent Christian leadership from the community churches.

In 1963, the college campus was further enhanced by the construction of a new Student Union building. This structure which reflects the style of the Main Building was the first building to be built on the Campus since the Gymnasium.

Mitchell College has been consistently acquiring property in the past few years. Space for expansion is available. Construction of a three story library began in early 1966 with completion planned by late 1966. The design of the library also reflects the style of the Main Building. Among other things, the Library Building was designed to contain our collection of books, the Rotary Memorial Auditorium, and additional classroom space.

While the community of Mitchell College is considered to include all of Iredell County, the college is dedicated to the rendering of a high standard of scholarship and Christian leadership to all students from wherever they may come.

LOCATION AND CLIMATE

Located in Statesville, a city of about 25,000 population, Mitchell College is easily accessible from all parts of North Carolina by both train and bus service. The campus is at the west end of Broad Street, one of the principal streets of the city, and conveniently near the churches, shopping district, post office, and public library. Statesville is 110 miles east of Asheville, 43 miles north of Charlotte, 50 miles west of Winston-Salem, and 27 miles northwest of Salisbury. Statesville is in the healthful Piedmont section at the foothills of the Blue Ridge Mountains and has a delightfully mild climate throughout the year. The altitude is 960 feet above sea level.

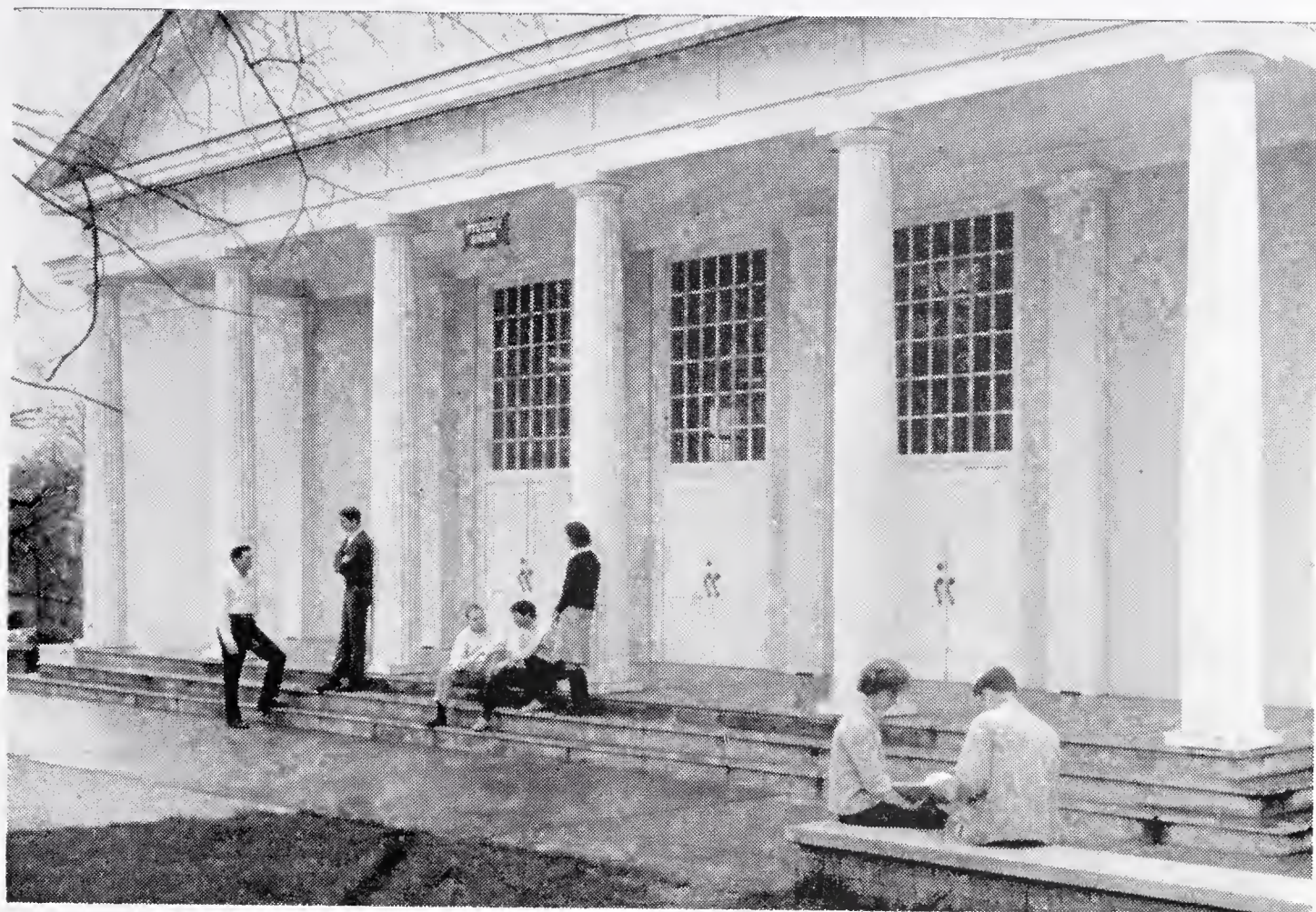
BUILDINGS

The MAIN BUILDING, constructed in 1856, is a stuccoed brick structure of three stories, ornamented by a lofty portico with six massive columns. The first floor contains the science department, classrooms, and the day student parlor. On the second floor are



the administrative offices, additional classrooms, and the guest parlor. The women's dormitory rooms and lounge are on the third floor. Student lounges and dormitory rooms are comfortably furnished.

SHEARER HALL was added to the Main Building in 1908. The first floor contains music studios, faculty offices, and the auditorium which has a seating capacity of five hundred and is equipped with a pipe organ and a concert grand piano. The second floor contains faculty offices.



The new STUDENT UNION is the school social center and contains a modern cafeteria for use of faculty and students. This building is a recent addition to the enlarging campus and was designed to be one of the show-places of Statesville. Its architecture blends harmoniously with that of the main building and reflects the ante bellum decor of the campus. In addition to quiet recreational facilities, the Student Union contains meeting rooms and offices for the college yearbook, newspaper, student government and Director of Student Affairs.

The LIBRARY provides and organizes the resources needed to meet the curricular demands and to bring intellectual stimulation to both faculty and students and aims to serve as the focal point of the cultural life on the campus. The book collection consists of over 12,500 volumes. In the reading room are the reference books as well as the current issues of 115 magazines and 6 newspapers. Bound volumes of periodicals are available on request. The practice of open shelves gives the students direct access to the entire stack collection and to books on reserve. A large number of phonograph recordings are available for use in the listening center. Students are encouraged to use books in the reading room, which has a large seating capacity, and to borrow books for use outside

the library. Orientation in the use of the library is given to incoming students who also receive personal assistance from the librarian in all their needs. The college facilities are supplemented by those of the Statesville Public Library, the Iredell County Library, and the exchange privileges with larger libraries.

The GYMNASIUM, located on the north campus, is a wooden structure with a regulation basketball floor. Many social affairs and intramural sports activities are held here.

VETERANS AND CHILDREN OF DECEASED VETERANS

A veteran who wishes to receive G. I. benefits while attending Mitchell College should obtain a CERTIFICATE OF ELIGIBILITY from the Veterans Administration and present it to the Registrar at registration. Children of deceased veterans should consult with their local Veterans Administration official prior to beginning college and obtain a Certificate of Eligibility to be presented to the Registrar at registration. Fourteen semester hours are considered the minimum load for a full-time student by the Veterans Administration.

EVENING COLLEGE PROGRAM

Mitchell College, through evening classes, provides educational services for people who are unable to attend regular classes or who, having attended college, desire to continue their education. Classes are regularly offered each semester whenever there is sufficient demand.

SCHOLARSHIPS, LOANS AND STUDENT AID SCHOLARSHIPS

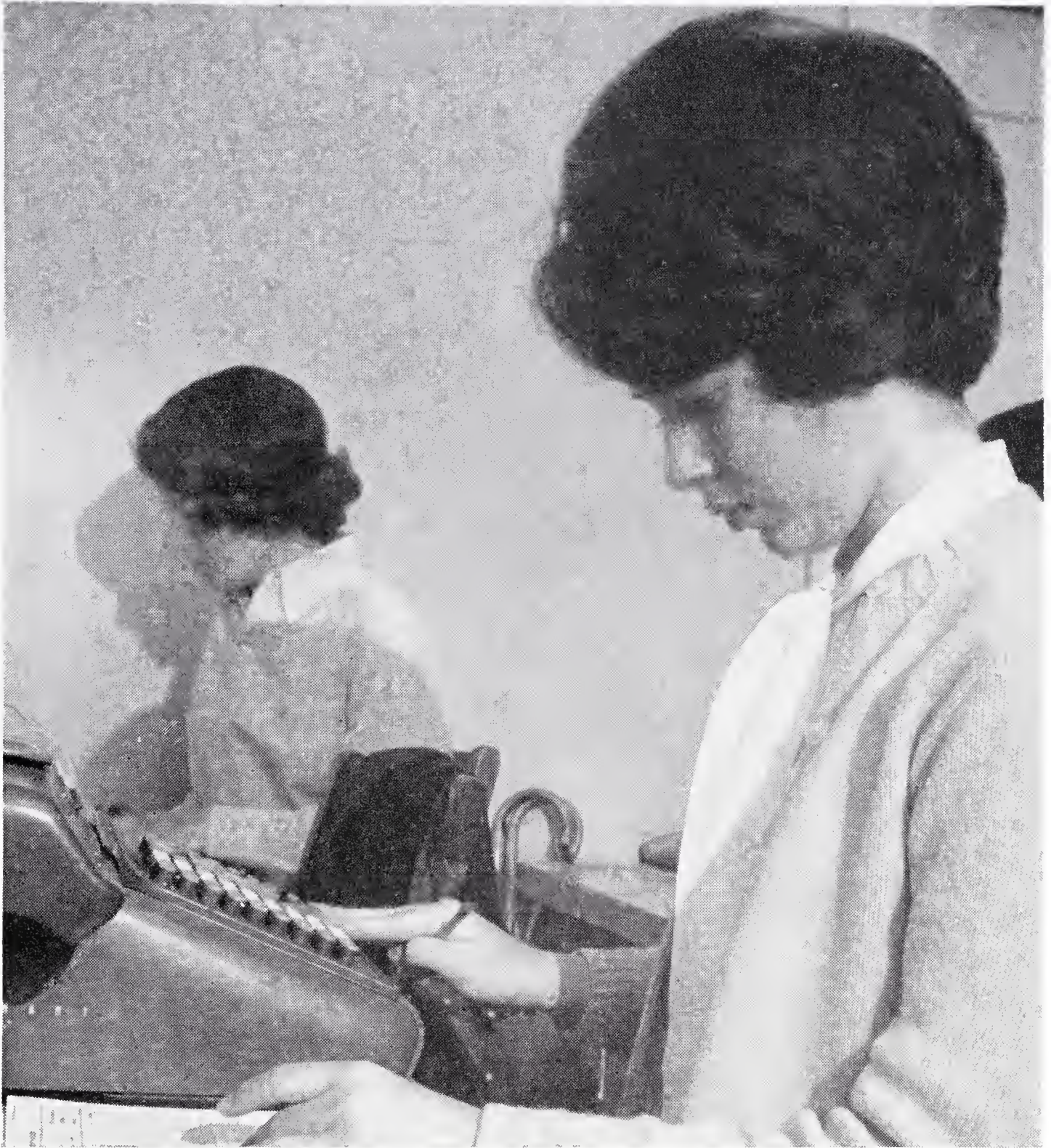
A number of scholarships are offered by local organizations and individuals to properly qualified students. They are awarded on the basis of (1) the applicant's personal and professional worth and (2) the applicant's need.

The ALUMNI ASSOCIATION SCHOLARSHIP was established to offer financial assistance to some worthy student who would, in turn, provide secretarial services in the establishment of an alumni office at the college. This fund was established in 1960 and is valued at \$100.00.

The BUNCH SCHOLARSHIP has been established and endowed by the family of Lizzie May Pardue Bunch. Because of her interest in educating young people for a business profession, this scholarship is awarded to a student in the Business Education Department on the basis of scholarship and need.

The MacDOWELL MUSIC SCHOLARSHIP was established by the members of the MacDowell Music Club of Statesville to provide financial assistance to worthy students desiring to continue their training in the fields of piano, organ, or voice. A candidate for the scholarship is required to audition before the music faculty and a committee from the Club.

The MURDOCK SCHOLARSHIPS are endowed by Mr. and Mrs. Harvey W. Murdock. In awarding these scholarships, preference will be given to applicants from Iredell County.



The PRINCIPAL'S SCHOLARSHIP is awarded by the principal of a North Carolina High School to the student who is in the upper 15 per cent of the graduating class, who has a good citizenship record, and who gives evidence of leadership potential. The student must pass all work satisfactorily to be eligible for the scholarship the second year. This scholarship, valued at \$500 for dormitory students, and \$200 for day students, is allocated over the two-year period.

The PURPLE HEART SCHOLARSHIP was established in 1959 by Chapter No. 285 of the Military Order of the Purple Heart of the United States of America, Inc. in memory of Pfc. Lee Roy Smith, S/Sgt. Hugh Smith Denney, and Sgt. John Troy Troutman, three Iredell County deceased veterans, killed by enemy action in the line of duty in both World Wars. This scholarship to be awarded to Iredell County residents, based on scholastic ability and need with priority given to direct descendants of Purple Heart veterans and other veterans.

The RAYNAL SCHOLARSHIP was established in 1945 in memory of the late Dr. Charles E. Raynal by friends of the Raynal family through the efforts of Mrs. Mary Locke Simons of Statesville. This scholarship is valued at \$75.

The E. B. STIMSON MEMORIAL SCHOLARSHIP was established in loving memory of "Cap" Stimson who, for many years, served as Head of the Music Department at Mitchell College. It is endowed by the MacDowell Music Club and friends of the Stimson family and is awarded each year to a music student. A candidate for a music scholarship is required to audition before a selected panel of judges.

The VALEDICTORIAN SCHOLARSHIPS, awarded to valedictorians of accredited high schools in the state of North Carolina, are valued at \$300 each to be allocated over the two-year period. Upon the satisfactory completion of a semester's work with a B average, the student automatically receives the scholarship for the following semester.

The STATESVILLE RECORD AND LANDMARK SCHOLARSHIP was established in 1962 by the employees of the Statesville Record & Landmark. This scholarship was established to give assistance to students who are employees or children of said employees. The amount of this scholarship is to be determined by the earnings of preceding years from the principal sum. When the scholarship is not used, interest is to be added to the principal. A scholarship must be given at least every five years. If no eligible child applies for said scholarship, then the scholarship may be awarded to a resident of Iredell County.

LOANS

ANNIE HALYBURTON DOUGLAS LOAN FUND—This fund was established in 1963 by Mrs. Luther R. Warren in memory of her mother (Mrs. David Edgar Douglas) and is used for worthy Mitchell students.

GOODMAN LOAN FUND—This fund was established by M. Emma Goodman in memory of her mother, Lizzie Hall Goodman, and her sister, Fannie E. Goodman, alumnae of Mitchell College.

MITCHELL COLLEGE LOAN FUND—Any student who presents evidence of aptitude for college work has the privilege of borrowing from the Mitchell College Loan Fund to further his education at this institution. No interest is charged the student while he is enrolled here. Each loan must be repaid within five years after the student has left Mitchell College. Interest rate for monthly payment is 3 per cent; annual payment interest rate is 6 per cent.

MONTGOMERY STUDENT FUND—This fund was established in 1961 by a former graduate of Mitchell College in order that former students might have a way of expressing appreciation for financial aid received while in college. Grants and loans are to be made at the discretion of the President of Mitchell College.

NATIONAL DEFENSE STUDENT LOAN FUND—Under the provisions of Public Law 85-864, students who meet the requirements outlined therein may apply for a loan from the National Defense Student Loan Fund. No student may be loaned over \$1,000 in any year or over \$5,000 in the aggregate.

NORTH CAROLINA BANKERS STUDENT LOAN PLAN—Mitchell College is participating in this loan plan which has been established to assist worthy students in obtaining financial assistance in the pursuit of a higher education. Students wishing to apply for a loan should make application to the college.

MAGGIE PARKS LOAN FUND—This fund was established in memory of Miss Maggie Parks and is to be used for deserving students.

RAMSAY BIBLE CLASS LOAN FUND—This fund was started by the Ramsay Bible Class of the Hickory Presbyterian Church in 1934.

JANE M. SHARPE LOAN FUND—Mrs. Ora Sharpe Morrison established this fund in 1930 in honor of her mother.

FRED W. SHERRILL LOAN FUND—This is a loan fund to be used for worthy students. No interest is charged until the student graduates or withdraws from Mitchell College.

SUMMERS LOAN FUND—This fund was established by Mrs. H. C. Summers in memory of Lula White Stikeleather and John T. Stikeleather.

THREE-WAY HOME DEMONSTRATION LOAN FUND—This fund was established by the Three-Way Home Demonstration Club and is to be used for deserving students.

CARRIE WATTS LOAN FUND—This fund is maintained by the Women of the Church of the First Presbyterian Church in Statesville.

KATE WOOD WHITE LOAN FUND—The sisters and friends of Kate Wood White of Statesville started this fund in 1945.

GRANTS-IN-AID AND WORKSHIPS

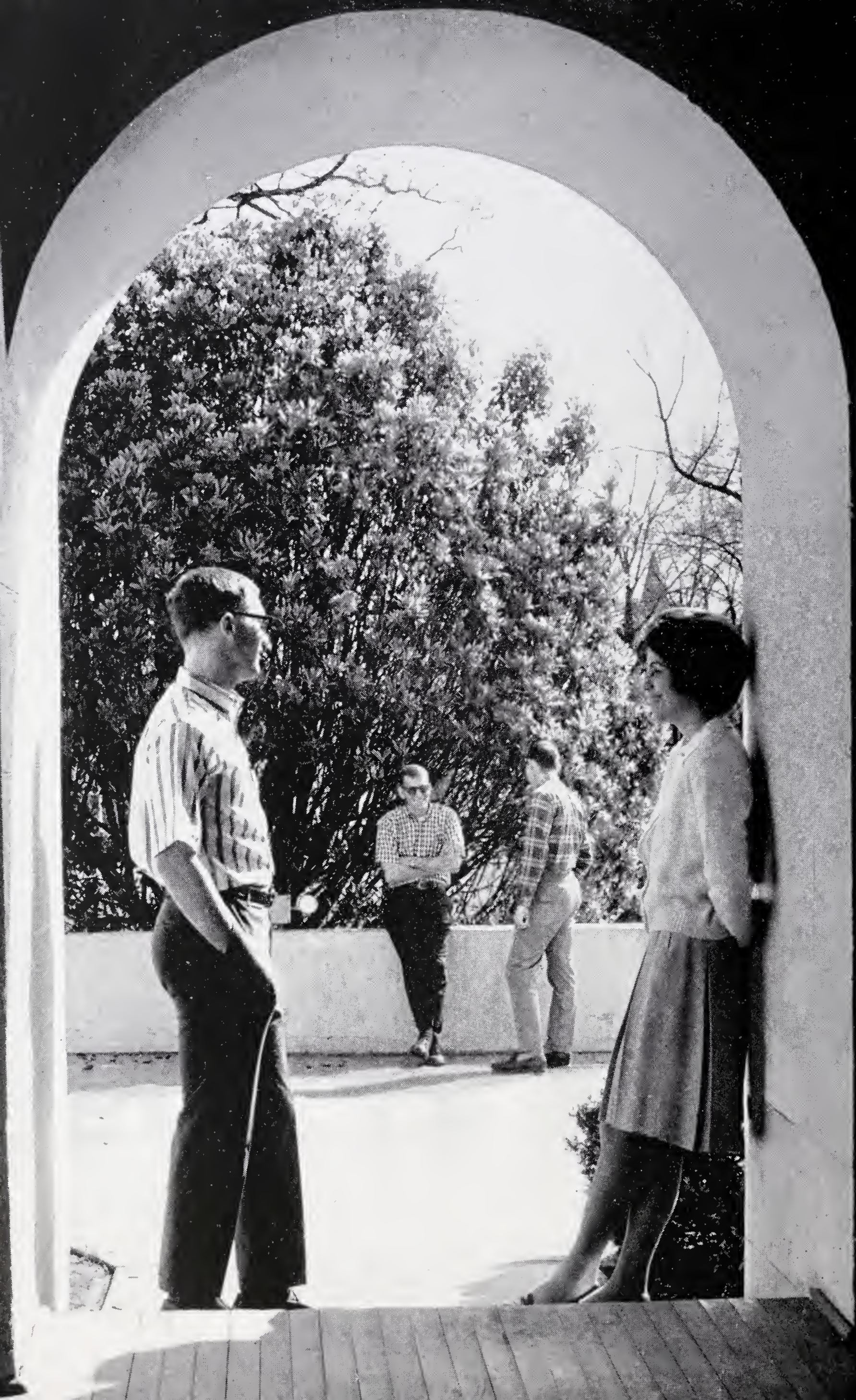
Worthy students who give evidence of aptitude for college work may be granted aid upon early application and certification of need. This GRANT-IN-AID cannot exceed \$100 each year.

Financial assistance is available in the form of WORKSHIPS valued at \$100 each year for approximately five hours of work each week.

HOW TO APPLY

Students interested in making application for either scholarships, loans, or assistantships should address all inquiries with full particulars to:

Director of Admissions
Mitchell College
Statesville, North Carolina





COLLEGE LIFE

Student Body Organizations
Honorary Organizations
Special Interest Groups
Publications
Religious Emphasis Week
Fine Arts Series
Popular Entertainment Series

Chapel
Student Assembly
Eligibility for Student Activities
Residence Hall Living
Automobiles
Awards

COLLEGE LIFE

STUDENT BODY ORGANIZATIONS

STUDENT GOVERNMENT

Through the Student Government, Mitchell College students are given the opportunity to voice their opinion on matters relating to student welfare. The Student Government Association, in addition to furnishing a forum for the expression of student opinion, provides opportunities for the development of responsible leadership and citizenship.

HONOR COUNCIL

The Honor Council is composed of three students who are elected by the entire student body. Two members are chosen in the spring and one is elected from the freshman class in the fall. In addition to supervising the Honor Code, this council counts the ballots in all student elections.

HONORARY ORGANIZATIONS

DELTA PSI OMEGA

The Mitchell College Cast of Delta Psi Omega, Chapter Number 163, was installed on campus May, 1960, as a part of the national dramatics fraternity. The honor of membership will be bestowed upon students for their participation in dramatic activities by election to the chapter in accordance with the constitution and ritual of the national fraternity.

HISTORICAL SOCIETY

This society is made up of honor students within the Department of History and serves the purpose of maintaining and stimulating interest in history.

PHI THETA KAPPA

This National Junior College Honorary Scholastic Society was established at Mitchell in 1965. The local chapter is known by the Greek letters, Nu Tau. Qualifications for membership are a 3.3 cumulative grade point average for Freshmen and 3.0 cumulative grade point average for Sophomores.

SIGMA PI ALPHA

The Mu Chapter of Sigma Pi Alpha, national honorary language fraternity, was organized in 1948 to honor students making a high scholastic average in language. Its main purpose is to stimulate an interest in language, to help students acquire a more intimate knowledge of the people whose languages are being studied, and to make a contribution toward a better understanding between their country and ours.

SPECIAL INTEREST GROUPS

CIRCLE K

The "Circle K" is a service organization sponsored by the Statesville Kiwanis Club. It renders services to the school, com-

munity and to the local Kiwanis Club. The members are chosen by their overall scholastic average, and their contribution to their fellow students.

INTRAMURALS

Intramurals play an important role in the life of the student at Mitchell. An athletic field and a gymnasium are maintained for outdoor and indoor sports. The highlight in sports at Mitchell is the intramural program which gives every student an opportunity to participate in major sports on a competitive basis. The Intramural Council, directed by students and advised by the Physical Education Department, has been organized to govern this program.

MITCHELL COLLEGE CHOIR

The purpose of the choir is to develop a better understanding of music through the study and singing of the finest choral music. The Group presents the Christmas portion of Handel's Messiah during December. A formal concert and a musical is presented in the spring. The choir sings for out-of-town audiences as well as in the city of Statesville. It participates in the N. C. Inter-Collegiate Choral Festival. Various other activities are carried on by the choir, such as the presentation of musicals, directing the singing for sacred programs, and participating in the May Day exercises.



MITCHELLAIRES

This is a male chorus group composed of young men with special interest and ability in singing. They perform at various college and community functions. They have established a reputation as being an outstanding performing group.

PHYSICAL EDUCATION CLUB

All students with special interests in the fields of health and physical education are invited to join the Physical Education

Club. Through various activities and projects club members have the opportunity to learn about health and physical education as a possible major or area of employment.

SPANISH AND FRENCH CLUBS

These modern language clubs function as departmental activities. Through participation in these clubs the members gain a knowledge of the culture of Spain and France.

STUDENT CHRISTIAN ASSOCIATION

This association fosters and directs the student religious activities at Mitchell College. It sponsors occasional vesper programs and retreats and is also instrumental in bringing speakers to the campus for various types of meetings.

YOUNG DEMOCRATIC CLUB

The "Young Democratic Club" is an organization for all students of Mitchell College who wish to learn more about government, politics, and the Democratic party. By joining this club there will be many opportunities to meet people and to learn more about our democratic form of government.

YOUNG REPUBLICAN CLUB

The "Young Republican Club" promotes the understanding and interest of politics in the school in order that the student will take a more active part in later adult life. This organization is sponsored by the Young Republican Federation of North Carolina.

PUBLICATIONS

THE CIRCLE

The Mitchell College Annual is published by the student body. Its purpose is to keep alive the memories of Mitchell and to recall the various activities of the year. The editor and business manager are elected each spring.

CAMPUS COMMENTS

The college newspaper is financed by the Student Council without the aid of advertisements. The number and regularity of issues is determined by the editor. The editor and business manager are elected each spring.

RELIGIOUS EMPHASIS WEEK

Each year the administration invites an outstanding Christian minister to spend a week on campus in order that students and faculty members may be given an opportunity to meditate on the implications of the Christian faith for life. Chapel is held each morning during the week and attendance is required of all students. Vesper services and discussion groups are scheduled to give further opportunity for exploring the relevance of the Christian faith.

FINE ARTS SERIES

The annual Fine Arts Series is designed to provide an opportunity for cultural enrichment. Outstanding lecturers and artists from various branches of the arts are brought in for evening appearances. In many instances, the guest artist remains on campus for follow-up discussion groups the next day. Attendance at Fine Arts Programs is required of all full time students.

POPULAR ENTERTAINMENT SERIES

Performances of popular artists and performers of varied types are presented several times during the year. The sole purpose of this series is the entertainment of the students. Attendance is optional. All full time students are admitted to Popular Entertainment Series performances free of charge.

CHAPEL

“Mitchell College is an independent community college which fosters and encourages the Protestant Christian education of youth.” In keeping with this statement of purpose, regular chapel services are held each Tuesday for students and faculty members. Neighboring pastors and college teachers of religion, and occasional visiting speakers, are invited to speak at these services. All full-time students are required to attend.

STUDENT ASSEMBLY

A Student Assembly Program is held each Thursday morning. The Student Government and its faculty advisor are in charge of these programs. They are designed to be educational and informative in nature. Many important school announcements are made at this time. In addition to regular programs some of the time is allotted to class and student organization meetings. All full-time students are required to attend.



ELIGIBILITY FOR STUDENT ACTIVITIES

Only full-time students are eligible for holding office in a student organization. Additional requirements for office-holding are an over-all 2.3 quality-point average (or its equivalent in the case of transfer and new students) when elected and the maintaining of a 2.0 quality-point average each semester during the term of office. All students are eligible for participation in such activities as dramatics, intramural activities, choir or Mitchellaires. While student activities are recognized as an important part of college life and the student's education, it is important that these be kept in their proper perspective. The Faculty reserves the right to curtail participation of any one individual student any time it be-



comes evident that such participation is detrimental to academic achievement. Students are encouraged to participate in student activities only to the extent that they enhance and enrich the student's total educational development.

RESIDENCE HALL LIVING

In the College Residence Halls students have the opportunity to associate with persons of diverse backgrounds, interests, ideas, experiences, and objectives. The group-living experience thus affords the student the chance to appreciate other people for their individual abilities, personality, and qualities. In group-living, the individual resident learns to work, cooperate, and live harmoniously and effectively with others.

Student programs, social hours, house meetings, house government, and intramural athletics in the halls are part of residence living and provide the opportunity for development of leadership, talent, initiative, persuasive skills and organizational abilities.

Students in the residence halls are expected to regulate their lives according to the accepted standards of good taste, to respect the property of the college and of others, and to assume individual responsibility as an important and necessary adjunct of group living.

Certain regulations are necessary to protect the rights of individuals. The specific rules and regulations for the residence halls have been developed by the administration and the residents themselves, particularly the house councils. Each resident is responsible for knowing and observing these regulations.

RESIDENCE HALLS

Mitchell College maintains residence halls for both men and women. All freshmen are required to live on campus, if space permits. Men students may be assigned to approved off-campus housing. Women are not permitted to live off-campus. Each student living in a Mitchell College residence hall is required to carry an academic load of not less than 12 credit hours per semester.

The College furnishes each dormitory room with a dresser or chest-of-drawers, study desks, single beds, mattress covers, and chairs. Students are requested to furnish their own blankets, bedspreads, study lamps, waste baskets, rugs, pillows and curtains.

The College contracts with a commercial linen rental service to furnish each student with weekly linen service.

RESERVATIONS

Students wishing to reserve a space in Mitchell College residence halls should do so at the same time they apply to Mitchell College for admission. Reservation forms are available on request and a \$60.00 deposit is required upon completion and return of this form. Reservation deposits are refundable if the applicant is rejected for entrance or if the reservation is cancelled before July 1 for the first semester, or before January 1 for the second semester.

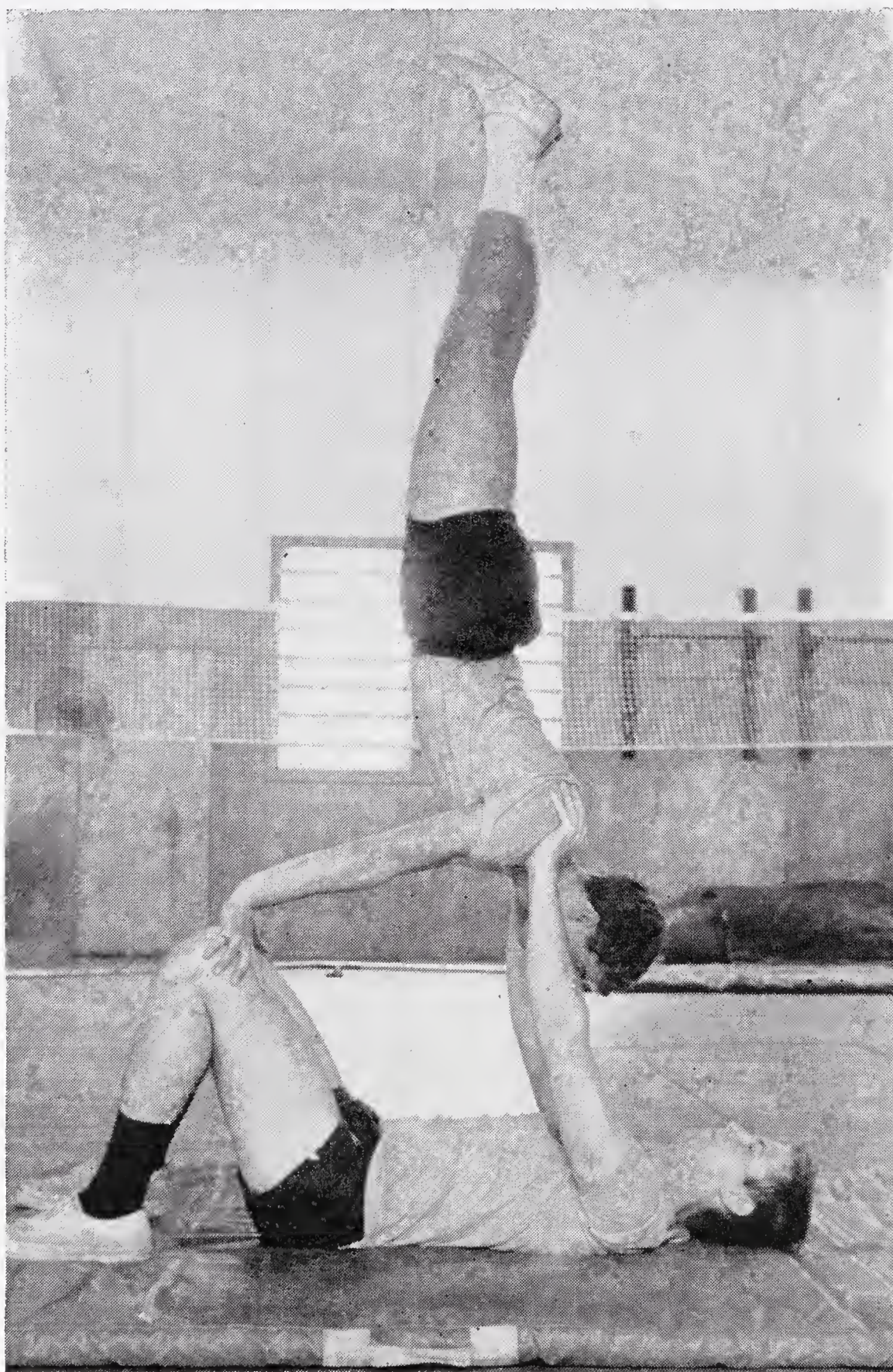
DAMAGES

Damages above and beyond normal deterioration will be assessed against the one responsible for the damage.

If it is not possible to identify the one responsible, such damage will be assessed equally against the residents of the room or section where the damage occurred, or in which the damaged item was originally located.

HEALTH

Mitchell College attempts to maintain a well-balanced health program through a physical education program with activities designed to provide wholesome physical conditioning, individual and team activity skill attainment for all full-time student personnel. An active co-educational intramural program is provided.



In addition, the College makes available a group hospitalization and accident insurance plan and is affiliated with two hospitals located near the college campus.

AUTOMOBILES

Freshman dormitory or off-campus housing students are not permitted to have cars either on campus or in Statesville. Sophomore dormitory or off-campus housing students may keep automobiles while in residence provided this does not prove detrimental to their academic achievement. As a general rule, there is a correlation between possession of an automobile in college and grade difficulties. All students who operate cars on campus while in attendance at Mitchell College are required to register their cars each semester.

AWARDS

PRESIDENT'S MEDAL OF HONOR—This medal is awarded to the graduate having the highest scholastic average.

The WOOD BIBLE AWARD—The family of the late Reverend W. A. Wood, D.D., offers a Bible to the best all-round student in Bible.

The FRED W. SHERRILL TYPEWRITING AWARDS—Two awards are given each year by Mrs. Fred H. Deaton and Mrs. J. Wesley Jones in memory of their brother, Fred W. Sherrill. Ten dollars is presented to the student who makes the most improvement in typewriting. Five dollars is presented to the student who ranks second in improvement in typewriting.

The KIRKPATRICK ATHLETIC AWARDS—Honoring the memory of her brother, A. G. Kirkpatrick, who served as business manager of Mitchell College from 1929 to 1931, Mrs. W. B. Ramsay gives trophies each year to the most outstanding man and woman athlete.

E. B. STIMSON MUSIC AWARD—This award, presented by Dr. Thomas G. Shuler, is given to the choir's most outstanding member in memory of Mr. E. B. Stimson, who organized the Mitchell College A Cappella Choir in 1933.

HISTORY AWARD—The History Department presents annually an award to the student who has maintained a high scholastic average and who has demonstrated a high quality of consistent and enthusiastic leadership within the department.

NATIONAL LANGUAGE AWARD—The Sigma Pi Alpha National Language Fraternity gives an award to the most outstanding student or students in the Language Department.





GENERAL REGULATIONS AND ACADEMIC INFORMATION

College Regulations

Admissions Policy

Academic and Admission
Requirements

Academic Probation

Academic Suspension

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Student Conduct

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GENERAL REGULATIONS AND ACADEMIC INFORMATION

COLLEGE REGULATIONS

1. The filing of an APPLICATION FOR ADMISSION shall be regarded as both an evidence and a pledge that the applicant accepts the standards and the regulations of Mitchell College and agrees to abide by them.
2. It is expected that every student will live in harmony with the spirit of the college and according to its regulations.
3. The college reserves the right to ask for the withdrawal of any student who refuses to adjust to these standards or who harmfully influences another student.
4. Damage to college buildings or property will be charged to the one responsible for the damage with payment to be made to the Business Office.
5. Gambling or the use of intoxicants in any form, on or off campus, is absolutely forbidden.
6. All non-resident boarding students must secure housing which has been approved by the Director of Student Affairs.
7. Students are expected to dress neatly in conventional attire.
8. Each student by the act of registering obligates himself to obey all rules and regulations of the college.

ADMISSIONS POLICY

ADMISSION PROCEDURE

Students desiring to enroll in Mitchell College should write, phone, or visit the college to obtain their application forms for admission. The completed application forms along with the student's high school or college transcript should be filed with the Registrar well in advance of the time of registration. The college will notify the student of his final acceptance when all pertinent information has been received and acted upon by the Admissions Committee. No student is registered until all of the following papers are available to the Admissions Committee and all fees paid:

Application for admission signed by parent or guardian if the student is under 21 years of age with \$10.00 application fee (\$15.00 after June 30).

2" x 3" picture.

Official transcript of high school or college record.

Physical examination signed by a licensed medical doctor.

Two recommendation forms signed by persons other than the student's immediate family or relatives.

Honor pledge.

Room reservation form if the student plans to live on campus with \$60.00 room reservation fee.



ACADEMIC AND ADMISSION REQUIREMENTS

I. Regular Students

1. Students entering college for the first time:

- a. Graduation from an accredited high school, or the equivalent as evidenced by the issuance of a certificate or diploma of high school equivalency by the North Carolina State Department of Education or a similar agency of another state, is required.
- b. For admission, prospective students must show a "C" average of all attempted work in the four years of high school, together with the recommendation of the high school principal, or guidance counselor.
- c. Those students who do not have a "C" average in the last four years of high school or who rank in the lower quarter of their graduating class must be interviewed by the Admissions Committee before final acceptance. If approved by the Admissions Committee for admission, they will be admitted under the conditions as specified by the Committee.
- d. Those students who have completed their junior year in high school may apply for conditional admission to Mitchell College. They will be notified of their acceptance when all application forms and a transcript of their first three years of high school work is received and acted upon by the Admissions Committee. Final acceptance will be granted when the student has completed his high school requirements and a complete transcript of his high school record is on file in the Registrar's Office.

- e. To be admitted in any semester, all admissions requirements must have been satisfied prior to the last day for registration as set forth in the calendar of this catalog. Students who have not completed these requirements will be designated as special students until these requirements have been met.

2. Transfer Students

- a. An applicant who has previously attended or enrolled in any other college or university is considered a transfer student. This student must furnish evidence of an honorable dismissal by the last college or university that he attended. This is usually shown on the college transcript.
- b. Transfer students must meet the same requirements for admission that a comparable regular student would meet for readmission.
- c. A student whose status from his last college or university was probationary will be admitted only on a probationary status under the conditions set forth by the Admissions Committee.
- d. A student who has been suspended from his previous college is not normally eligible for admission to Mitchell College. Special permission may be granted at the discretion of the Admissions Committee. Students are warned that credits earned at Mitchell College while under suspension from another institution may not be acceptable as transfer credits to their previous institutions without previous permission from that institution.

3. Part-time Students:

- a. Regular students who desire to take less than 12 semester hours for credit in one semester are classified as part-time students.
- b. Part-time students must meet the same admission requirements as full-time students.
- c. A part-time student failing to maintain a 2.0 quality point average will be placed on probation.

4. Foreign Students:

- a. A foreign student is classified as one who has not taken out first papers for United States Citizenship.
- b. Such students must meet the same admission requirements as full-time students for admission and must be able to read and write the English language fluently as evidenced by a letter from the Educational Advisor in the United States Embassy of the student's country or by an interview with the Admissions Committee. (English-speaking countries are exempted from the above rule.)

5. Second-semester Freshmen and Sophomores:

- a. A full-time Freshman must pass 9 hours with 18 quality points in his first semester and 12 hours with 24 quality

points in his second semester. Failure to meet this requirement will result in academic probation. In addition, a total of 21 hours and 42 quality points is necessary before a student can be readmitted for the third semester.

- b. A full-time student must pass 12 hours with 24 quality points in each semester after the second semester or be placed on probation. If a student takes less than 12 hours in a semester after the second semester, he must make a 2.0 average to be eligible for readmission.
6. A student who is on academic probation for a semester and who fails to meet the requirements for that semester will be placed on academic suspension. A student so suspended is eligible for readmission only upon appeal and at the discretion of the Admissions Committee.

II. Special Students

A student who has not graduated from a secondary school, who is not a candidate for a degree diploma, or a certificate, and who gives evidence of aptitude for college work may be admitted as a special student, on a non-credit basis. A student who has completed two or more years of college work and desires to take additional training, may be admitted to Mitchell College as a special student.

ACADEMIC PROBATION

Academic Probation refers to conditions that a student must meet in order to remain enrolled in Mitchell College.

“Admitted on probation” denotes that a student must pass a certain number of hours with a certain number of grade-points for the first semester enrolled in order to remain a student or enroll for the next semester. A student that is entered on probation is so notified by letter of the terms of the probation and when he registers he automatically accepts the terms of the probation.

Students on academic probation will not be permitted to register for more than 15 hours except on the recommendation of his faculty advisor and the approval of the Dean of Faculty.

ACADEMIC SUSPENSION

Academic suspension is the action taken by the college to suspend or drop a student from the college because of poor scholarship.

A probationary student failing to fulfill the conditions of his probation during the semester that he is on probation is subject to academic suspension. A student so suspended can be readmitted on probation at the discretion of the Admissions Committee.



The privilege of appeal is provided the suspended student. The student is required to write a letter to the Admissions Committee explaining his appeal to be readmitted and will appear before the Committee in person should the Committee so desire.

COLLEGE PREPARATORY WORK

Although graduation from an accredited high school, or its equivalent, with an acceptable average will academically qualify students for admission, those planning to enter Pre-Professional Programs should make adequate preparation by taking standard college preparatory courses. The units listed below are strongly recommended:

English	4
Algebra	1½
Geometry	1
Foreign Language (2 years in 1 language)	2
Social Sciences	2
Chemistry	1
Biology	1
Physics (for Pre-Engineering and Pre-Medical Students)	

REGISTRATION

All requirements for admission must have been met before a student will be considered officially registered.

To receive credit a student must register during the first two weeks of each semester. Special students in music may register at any time during the semester.

Students who complete their registration after the prescribed date are charged a late registration fee of \$5.00.

EXPENSES

ESTIMATED BASIC COST 1966-67

DAY STUDENTS:

	1st Sem.	2nd Sem.	Year
Application	10.00		10.00
Fine Arts Fee	5.00		5.00
Popular Arts	5.00		5.00
Student Activities	15.00		15.00
Library	40.00		40.00
Tuition (32 hours at \$15)	240.00	240.00	480.00
Hospitalization Insurance	18.00		18.00
TOTAL	333.00	240.00	573.00

DORM STUDENTS:

Board	202.50	202.50	405.00
Room	135.00	135.00	270.00
*Laundry—Machine Fee	9.00	9.00	18.00
#Laundry—Deposit	18.00	18.00	36.00
+Linen Service	10.00	10.00	20.00
Post Office Box Rent	5.00		5.00
TOTAL	712.50	614.50	1,327.00

PART-TIME & SPECIAL STUDENTS:

Application	2.50 each course
Tuition	15.00 each semester hour
Library	5.00 each course

(Above estimates do not include special fees.)

*For use of washers and dryers located in the dormitories.

#Laundry and dry cleaning by commercial laundry. Any amount not used is refunded at the end of the school year.

+Two sheets, one pillow case, two towels furnished each week by commercial firm.

NOTE: Approximately \$75 should be added for books and supplies.

SPECIAL FEES: (Where applicable)

Biology	10.00 each semester
Change of Schedule	3.00 each change
Chemistry	10.00 each semester
Choir	2.00 each semester
Golf	10.00 each semester
Horse-back Riding	10.00 each semester

Graduation:

Diploma or Certificate	10.00
Diploma and Certificate	13.00
Key Deposit	1.00
Late Registration	5.00

Listening Fee:

Music Appreciation & Modern Language....	3.00 each semester
Locker Rental	1.00 each year
Office Machines	7.50 each semester
Reading	30.00 each semester
Transcript (1st one free)	1.00 each
Typewriting	7.50 each semester

GENERAL FEES:

Application

Before July 1	10.00 not refundable
After June 30	15.00 not refundable
Room Deposit	60.00 not refundable after June 30
Tuition	15.00 each semester hour

Student Activities:

Yearbook	5.50
Newspaper	2.50
Jr.-Sr.	2.50
Other	4.50

MUSIC: (Maximum allowed is two lessons each a week)

Piano, Organ, or Voice

1 lesson a week	50.00 each semester
2 lessons a week	90.00 each semester

Use of Piano (Piano or Voice)

1 lesson a week	5.00 each semester
2 lessons a week	10.00 each semester

Use of Organ

1 lesson a week	10.00 each semester
2 lessons a week	20.00 each semester

PAYMENTS

Accounts are rendered on the semester basis and are due and payable at the time of registration for each semester unless the parents sign a Financial Agreement to make monthly payments. Minimum payments at registration for those requesting monthly payments:

Day Students	100.00
Dorm Students	200.00

Make all checks payable to MITCHELL COLLEGE.

REFUNDS

1. First semester students applying prior to July 1 will pay an application fee of \$10 a year. No refunds will be made.
2. First semester students applying after June 30 will pay an application fee of \$15 a year. No refunds will be made.

3. Students registering for the first time at the beginning of the second semester will pay the entire application fee of \$10. No refunds will be made.
4. Tuition refund will be made on a weekly basis following official withdrawal from school.
5. Board refund will be made on a weekly basis after the first month.
6. Room refund will be made on a monthly basis.
7. Special and other general fees are not refundable.

REQUIREMENTS FOR GRADUATION

Mitchell College offers three programs: (1) Associate Degrees in Arts, Science, or Fine Arts, (2) the General College Diploma, and (3) Specialized Study Programs leading to certificates in areas of specialization. The curriculum for the Associate Degree is designed for the student planning to transfer to a senior college or for the student desiring the general education contained in the first two years of college. The General College Diploma is awarded for successful completion of two years at Mitchell College. The student seeking the General College Diploma may or may not follow a specially designed curriculum. The Specialized Study Programs consist of strictly defined curricula which equip the graduate for employment.

GENERAL REQUIREMENTS

General requirements for graduation from Mitchell College must be met by all students, without regard to degree, diploma or certificate to be granted. Final responsibility for meeting these requirements rests with the student.

1. At least fifteen semester hours of credit must be earned at Mitchell College.
2. The last full semester of work prior to graduation must be in residence at Mitchell College.
3. Students must earn a minimum of quality points equal to or exceeding twice the number of semester hours presented for graduation. A student must also have a 2.0 average on all work from Mitchell College presented for graduation.
4. Physical education activity is required of all students each semester in attendance except:
 - a. Married students exempted by the Dean.
 - b. Physically handicapped students with doctor's certificate.
5. Students must make formal application for graduation on the proper form furnished by the Recorder. (See calendar)
6. Students must be recommended by the faculty for graduation.

SPECIAL REQUIREMENTS FOR GRADUATION ASSOCIATE OF ARTS DEGREE:

Students who complete a total of 60 semester hours of academic work (exclusive of P.E.) including the General Education Curriculum and 12 semester hours of a foreign language will be eligible to receive the Associate of Arts Degree.

ASSOCIATE OF FINE ARTS DEGREE:

Students who complete 60 semester hours of academic work (exclusive of P.E.) including the courses outlined for the Asso-



ciate of Fine Arts on page 50 will be eligible for the Associate of Fine Arts Degree. This degree is designed to include the basic courses in the first two years of a specialized bachelor's degree in music.

ASSOCIATE OF SCIENCE DEGREE:

Students who complete 60 semester hours of academic work (exclusive of P.E.) including the General Education Curriculum will be eligible for the Associate of Science Degree.

GENERAL COLLEGE DIPLOMA:

Students who complete 60 semester hours of academic work (exclusive of P.E.) including English 101 and 102 but who do not complete the General Education Curriculum will be eligible for the General College Diploma.

CERTIFICATE:

Students who complete 30 semester hours of academic work (exclusive of P.E.) in a required curriculum will be eligible for a certificate in that field.

ATTENDANCE POLICY

No unexcused absences are allowed without penalty. Students will be allowed to make up work if an absence is excused. Absences for the following reasons may be excused:

1. Personal illness.
 - a. Certification of treatment by a physician.
 - b. Hospital confinement.
 - c. Certification by person responsible for place of residence or parent.
2. Death in the immediate family.
3. Official absence from the campus.
4. An emergency.

All full-time students are required to attend Chapel, Assembly, and Fine Arts Programs. A maximum of three absences in the combined required programs is permitted.

RESIDENCE CREDIT

Mitchell College offers no correspondence or extension work. All credit given is residence credit which signifies that the student has been in attendance in a class a minimum of 75% of the time.

DROPPING AND ADDING CLASSES

Classes may be dropped and added within the time limitations as set forth in the college calendar. Students must obtain a form from the Office of the Dean of Faculty and secure the permission of the instructor, the Dean, the Registrar, and the Bursar before the class may be dropped or added. A charge of \$3.00 will be made for dropping or adding classes, unless the change is considered to be administrative. Withdrawal from a class without permission will automatically mean a grade of F. When permission is obtained, a grade of WP or WF will be recorded depending on the status of the student in class at the time of withdrawal.

WITHDRAWALS FROM COLLEGE

Students desiring to withdraw from college must obtain the necessary form from the Office of the Dean of Faculty and obtain the signature of the Dean of Faculty, the Director of Student Affairs, the Librarian, the Dormitory Supervisor (if applicable), the Recorder and the Bursar. This certification is required for an honorable dismissal (permission to enter another college) and for refunds. All refunds are based on the date of official withdrawal. Withdrawal from college without permission will mean a grade of F in all classes. When permission is obtained to withdraw from college, a grade of WP or WF will be recorded depending on the status of the student in class at the time of withdrawal.

GRADING SYSTEM

Grades are mailed to the parent of the student and to the student at midterm and at the end of the semester. These grades are included on the student's permanent record.

The grading system is as follows:

A	95-100	Excellent	4 quality points per semester hour
B	86- 94	Good	3 quality points per semester hour
C	76- 85	Fair	2 quality points per semester hour
D	70- 75	Passing	1 quality point per semester hour
F	Below 70	Failure	

- WP Withdrawn Passing
- WF Withdrawn Failing
- WNC Withdrawn No Credit
- I Incomplete
- NC No credit has been allowed for the course

First Semester grades recorded as I must be removed prior to March 1. Second Semester grades recorded as I must be removed prior to October 1. Recorder must be notified as to cause for Incomplete.) All work not complete by these dates will be recorded as an F.

Grades of A, B, and C are satisfactory. A grade of F is unsatisfactory. A grade of D is satisfactory for graduation purposes; however, most colleges and universities will not accept a D as transfer credit.

The student's grade or quality-point average is the number of semester hours that a student attempts divided into the number of quality points earned. An overall grade-point average of at least 2.0 must be acquired to meet graduation requirements. An example of computing a grade-point average for a semester's work is as follows:

Subject	Grade	Hours Attempted	Hours Passed	Quality Points
English 101	B	3	3	9
Biology 101	B	4	4	12
Algebra 101	F	3	0	0
History 101	C	3	3	6
Psychology 101	D	3	3	3
Physical Education	A	1	1	4
Total		17	14	34

Grade-point average is $34 \div 17 = 2.00$

REPEATING A COURSE

A student who repeats a course is awarded the highest grade for that course; however, both grades are recorded on the student's permanent record. Although credit is awarded only once for a repeated course, the semester hours attempted are included in the student's overall average each time that the student attempts a course. A course may be repeated only if the final grade is D or F. Permission must be obtained from the Dean of Faculty to repeat a course.

TRANSCRIPTS

A transcript is a copy of the permanent record of the work which a student does while at Mitchell College. Transcripts are sent only upon written request by the student involved. Request forms are available in the Recorder's Office for sending transcripts. The Recorder's office furnishes without charge the first transcript of a student's academic record. For each additional transcript there is a charge of one dollar.

For guidance and follow-up purposes, a copy of the student's final semester report is usually sent to his high school upon request by the school concerned.

HONORS

The Dean's List is posted at the end of each semester. All regular students who have made an academic average of 3.30 or higher and are carrying 12 or more semester hours will be placed on the Dean's List.

All regular students carrying 12 hours or more who maintain a 3.30 average or higher for any one year will be eligible for Class Honors at graduation.

All regular students carrying 12 hours or more each semester and maintaining a 3.30 average or higher for all work attempted while at Mitchell College will be eligible for College Honors at graduation.

STUDENT LOAD

The minimum load for a full-time student is 12 semester hours per semester. Veterans, in order to qualify for a full-time GI status, must register for 14 or more semester hours.

The normal load for a Freshman student is 16 or 17 semester hours. With special approval and written permission from the faculty advisor and the Dean of the Faculty, a student may register for more than 18 semester hours.

A student who does not earn twice as many quality points as the number of hours for which he is registered in any semester may not register for more than 16 semester hours without permission in the following semester.

FINAL EXAMINATIONS AND TESTS

The instructor may give tests and quizzes, oral or written, at his discretion. Regularly scheduled announced examinations will be given at the end of each semester or session. Evidence of cheating on a final examination will result in an F in the course and immediate dismissal of the student from Mitchell College. Re-examinations may be given at the discretion of the instructor when the final examination shall have been the cause for failure in the course. Re-examinations must be taken within thirty days of the next semester following the final examination.

STUDENT CLASSIFICATIONS

SOPHOMORES AND FRESHMEN

A student is considered a sophomore when he has a minimum of 24 semester hours and a minimum of 48 quality points. All other students are freshmen.

FULL-TIME AND PART-TIME STUDENTS

A student is considered a full-time student when he is enrolled for twelve or more semester hours of credit. When he is enrolled for less than twelve semester hours of credit he is classified as a part-time student.

SPECIAL

A student who enrolls in a course for "no credit" is considered a special student. Any student who does not meet regular admission requirements is considered a special student and "no credit" is given for the course.

AUDITOR

A student may be admitted to any course as an auditor with the consent of the Dean. No credit or grade will be earned. Regular fees will be charged.



STUDENT CONDUCT

College students are considered to have reached the age of responsibility and discretion. Their conduct, both in and out of college, is expected to be dignified and honorable. Students must realize from the first that the responsibility for their success in college work rests largely upon themselves. Policies and regulations of the college are formulated by the Board of Trustees, the Faculty of the College, and the Student Government.

RESPONSIBILITY FOR REGULATIONS

Each student by the act of registering, obligates himself to obey all rules and regulations formulated by the college. Students are held responsible for the observance of all regulations and policies contained in this catalog, and are encouraged to thoroughly familiarize themselves with its entire contents.

HONOR CODE

The student body at Mitchell College maintains an honor system which, since its beginning, has proved its worth and is now part of the tradition of the Mitchell College students. The honor system is administered by a committee of three elected students and a faculty advisor with the authority to recommend to the administration punishment to offenders up to and including expulsion from school. A violation of the code consists of lying, cheating, or stealing. No student is properly registered at Mitchell until he has signed a full statement endorsing the honor code. This means that the honor code is a vital part of the life of Mitchell College students.

POLICY CHANGES

Any statement in this catalog is subject to change by the administrative council of the college or the Faculty at any time that such a need becomes evident. Any question concerning the interpretation of any regulation in this catalog will be referred to the Dean or the President, and their decision will be final.

STUDENT PERSONNEL SERVICES

GUIDANCE AND COUNSELING

Every effort is made to provide adequate guidance and counseling services to students.



Each student is assigned a faculty member who serves that student as a counselor or advisor during his enrollment in the college. The faculty advisor assists the student with selecting a particular program of studies which will help him attain maximum growth according to his particular academic needs. The college provides a Director of Students and a Dean of Women who work with individual students concerned with problems of a personal, vocational, or academic nature.

TESTING

All entering freshmen and transfer students are required to take the battery of placement tests announced by the Dean during the orientation program at the beginning of the school year. Students are encouraged to take these tests, where possible, during the summer preceding their enrollment. Students who take the placement tests at this time will be permitted to register early in the fall.

ORIENTATION

Two days are set aside for the orientation program and each entering freshman or transfer student must attend the orientation session scheduled. Many factors confronting entering and transfer students are explained by the administrative staff and faculty of the college in order to make the adjustment to college as smooth as possible.





PROGRAMS OF STUDY

General Education Curriculum
Associate of Fine Arts Curriculum
General College Diploma Curriculum Guides
Specialized Study Program Curricula

PROGRAMS OF STUDY

GENERAL EDUCATION CURRICULUM

Due to the highly interrelated and specialized industrial society in which we now live there has been a vast increase in organized knowledge and occupational opportunities available to entering college students. They are confronted with numerous and varied programs of study and course alternatives. In an effort to help students obtain the basic knowledge and background of education necessary for everyone and at the same time help them choose a program of professional preparation which fits their needs and individual interests, Mitchell College has developed the General Education Curriculum.

Some of the objectives of this curriculum are:

1. To provide a common core of experiences for the student.
2. To provide some insight into the basic areas of knowledge.
3. To foster an understanding of our cultural heritage.
4. To develop citizenship.
5. To develop Christian moral and spiritual values.
6. To broaden skills in communications.
7. To encourage critical thinking.
8. To stimulate creativity.
9. To enhance the comprehension of the total environment.
10. To enhance physical development.

The Mitchell College General Education Curriculum is designed to insure that all students receiving either the Associate of Arts or Associate of Science Degree will obtain a minimum foundation in basic Liberal Arts. The required curriculum includes academic work in six basic areas:

AREA I	Communications	6 hours
	English Composition 101	
	English Composition 102	
AREA II	Mathematics	3 hours
	Elementary Mathematics 113	
	or	
	Any other mathematics course	
	(Business students may take Business Math 133)	
AREA III	Natural Sciences	8 hours
	Biology 101 and 102 or	
	Chemistry 101 and 102	
AREA IV	Humanities	6 hours
	<i>One of the following: and One of the following:</i>	
	Religion 101	English Lit 201
	Religion 102	English Lit 202
	Music App. 111 or 112	Amer. Lit 203
	Art App. 111	Amer. Lit 204
AREA V	Social Sciences	9 hours
	History of Western Civilization 101 and 102	
	and one of the following:	
	General Psychology 101	
	Sociology 231	

Personal Health 203	
Community Health 204	
Government 211	
Government 212	
TOTAL	32 hours

Professional schools, in addition to General Education, vary the nature and number of pre-professional requirements which should be taken during the freshman and sophomore years. Students who have determined which profession or occupation they plan to enter should study the curriculum guides on the following pages.

Because of changing professional requirements at various senior institutions, students are required to consult with their academic advisor before registering. It is the student's responsibility to become familiar with the requirements of the senior institution to which he may transfer. It is suggested that the student acquire a catalog for reference from the institution to which he expects to transfer.

Curriculum guides are outlined to help the student in planning his program. Two years of a foreign language are strongly recommended for all students and six semester hours of Religion for those students planning to transfer to a church-related college.

Curriculum guides are provided for assistance in planning programs in the following areas:

Liberal Arts	Ministerial
Business Administration	Teaching
Pre-Law	Health, Physical Education
Pre-Medical or Dental	and Recreation

Curricula in other areas can be developed which meet the requirements for an Associate Degree and can be transferred to apply towards a four year degree. Such programs can be developed with the assistance of the advisor and approval of the Dean.



LIBERAL ARTS

For students who do not have a definite educational goal but who have definite plans for transferring to a liberal arts college or university for the third and fourth years.

FIRST YEAR	<i>Sem. Hrs.</i>	SECOND YEAR	<i>Sem. Hrs.</i>
English 101-102	6	English 201-202	6
Biology or Chemistry	8	Foreign Language	6
History 101-102	6	Humanities	3
Foreign Language	6	Social Science	3
Mathematics	6	Electives	10
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 30

BUSINESS ADMINISTRATION

This curriculum is designed for those students who plan to major in Business Administration at a senior institution. Since there are variations in requirements at different institutions, students should become familiar with the particular requirements at the school they plan to attend. Students should consult the Head of the Business Education Department in planning programs.

FIRST YEAR	<i>Sem. Hrs.</i>	SECOND YEAR	<i>Sem. Hrs.</i>
English 101-102	6	Humanities	6
Biology or Chemistry	8	Economics	6
History 101-102	6	Accounting 241-242	6
Accounting 141-142	6	Intro. to Business 171-172..	6
Electives	3	Business Law 221	3
Social Science	3	Business Math	3
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 32

PRE-LAW

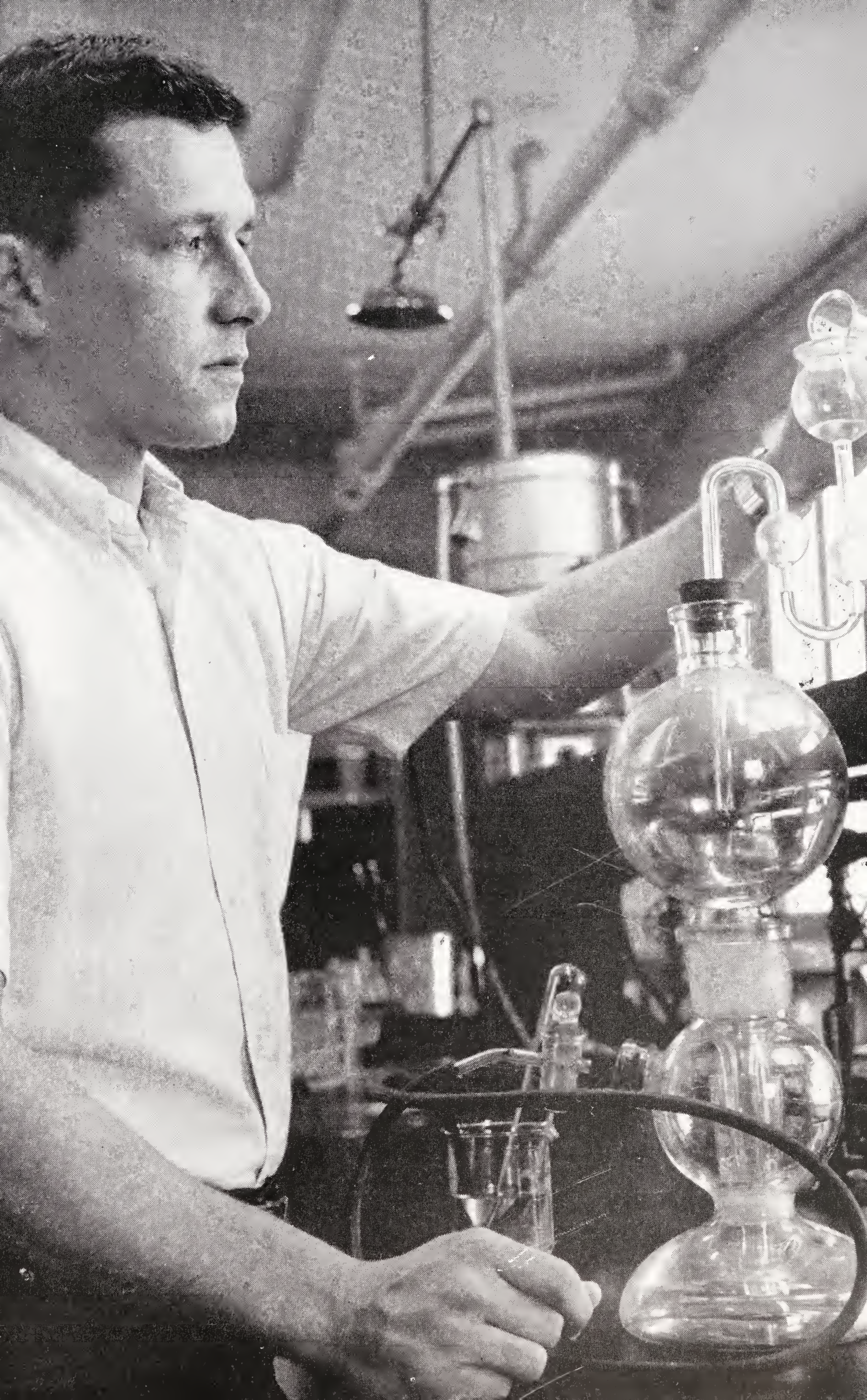
Since many colleges of law now limit their admissions to students who have received a baccalaureate degree from an accredited college or university, the Pre-Law student's courses should be selected to that end. The courses should satisfy requirements of general education, provide him with special knowledge which will contribute to his professional proficiency, and lead to an A.B. degree.

FIRST YEAR	<i>Sem. Hrs.</i>	SECOND YEAR	<i>Sem. Hrs.</i>
English 101-102	6	English 201-202	6
Biology or Chemistry	8	Humanities	3
Foreign Language	6	Foreign Language	6
History 101-102	6	Social Science	3
Mathematics	6	Electives	10
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 30

PRE-MEDICAL OR DENTAL

All students planning to study Medicine, Dentistry, Pharmacy, Nursing, or Veterinary Medicine should consult the catalog of the school to which they intend to transfer for possible modification of courses.

FIRST YEAR	<i>Sem. Hrs.</i>	SECOND YEAR	<i>Sem. Hrs.</i>
English 101-102	6	Humanities	6
Biology 101-102	8	Chemistry	8
Mathematics	6	Social Science	3
History 101-102	6	Foreign Language	6
Foreign Language	6	Electives	5
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 30



MINISTERIAL

Those students planning to become ministers should consult with the College Chaplain for possible course modification.

FIRST YEAR	Sem.	Hrs.	SECOND YEAR	Sem.	Hrs.
English 101-102		6	English 201-202		6
History 101-102		6	Biology or Chemistry		8
Religion 101-102		6	Foreign Language		6
Foreign Language		6	Psychology 101		3
Mathematics		6	Speech		3
Physical Education		2	Electives		4
		—	Physical Education		2
		32			—
					32

TEACHING

Students planning to enter teaching should plan their program with their academic counselors in terms of their proposed teaching areas.

FIRST YEAR	Sem.	Hrs.	SECOND YEAR	Sem.	Hrs.
English 101-102		6	English 201-202		6
Biology or Chemistry		8	Psychology 101 and 201		6
History 101-102		6	Social Science		3
Mathematics		6	Humanities		3
Electives		6	Electives		10
Physical Education		2	Physical Education		2
		—			—
		34			30

HEALTH, PHYSICAL EDUCATION AND RECREATION

The following is a suggested curriculum for those students who plan to complete their education at a senior institution with a major in health, physical education, and recreation. Students should consult with the Head of the Physical Education Department in planning this program.

FIRST YEAR	Sem.	Hrs.	SECOND YEAR	Sem.	Hrs.
English 101-102		6	Humanities		6
History 101-102		6	Physical Education 201-202		6
Biology or Chemistry		8	Health 203-204		6
Mathematics		6	Speech		3
Psychology 101 and 201		6	Electives		7
Physical Education		2	Physical Education		2
		—			—
		34			30

ASSOCIATE OF FINE ARTS CURRICULUM

This curriculum is designed to give a background comparable to the first two years of a bachelor's degree in the field of music. The curriculum fits the needs of a student interested in two years of education as preparation for church music or other such fields as well as fitting the needs of the student interested in transferring for a bachelor's degree in music or music education.

FIRST YEAR	Sem.	Hrs.	SECOND YEAR	Sem.	Hrs.
Music 101-102		8	Music 201-202		8
Music 105-106		4	Applied Music, major		4
Applied Music, major		4	Applied Music, minor		2
Applied Music, minor		2	Choir		2
Choir		2	English 201-202		6
History 101-102		6	Electives		6
English 101-102		6	Physical Education		2
Physical Education		2			—
		—			30
		34			

SPECIAL INFORMATION FOR MUSIC STUDENTS:

1. Credit for applied music is on the basis of one semester hour for each half-hour private lesson a week in conjunction with six hours practice each week.
2. Credit for applied music will be given only if the required number of lessons has been taken. (14 one-half hour lessons each semester)
3. Lessons missed by the student due to sickness or an excused absence will be made up provided the instructor was notified before time for the lesson appointment.
4. Lessons falling on college holidays will not be made up.
5. All Music Majors are required to appear in public recitals which the Music Department presents throughout the year.
6. Music Majors are required, as part of their graduation, to appear in a public recital at the end of their second year.
7. Attendance at all recitals and other musical performances on campus is required of all Music Majors.
8. Permission must be obtained from the Head of the Music Department before making any arrangements to sing or play in public. You are encouraged to perform in public, but not until you are ready to do so.
9. Music Majors are advised to choose French as their modern language.
10. The Department of Music reserves the right to ask any student who does not make satisfactory progress to withdraw.

GENERAL COLLEGE DIPLOMA CURRICULUM GUIDES

The General College Diploma is awarded for successful completion of sixty semester hours of academic work excluding physical education. The lack of specific course requirements for the General College Diploma makes it possible for a student to pursue any course of study which may lead to his particular goals. Thus, a student might pursue a program designed to equip him for definite vocational goals. A student might pursue a program giving a general college background but not containing the General Education Curriculum. A student might wish to earn a specialized certificate but have a broader education. The flexibility of this program is enhanced also by the college-level (credit) nature of the courses. Should the student decide to continue toward a four-year degree, the college-level (credit) courses could be transferred to a senior college or university and used in a degree plan if the degree plan calls for the courses taken. If a student plans to seek a four year degree, it is advised that an associate degree program be followed.

Several curriculum guides are outlined to help the student in planning a program leading to the General College Diploma. Other curricula can be developed with the assistance of an advisor and the approval of the Dean. Below are curriculum guides in the following areas:

Two-Year Liberal Arts

Accounting

Business Administration and
Office Management

Secretarial Science

TWO-YEAR LIBERAL ARTS

This program is designed for those students who want a two-year college education but who are undecided about their specific vocational goals. The curriculum is designed to allow individual students virtually unlimited selection of courses to meet their needs and particular interests:

FRESHMAN YEAR					
FIRST SEMESTER			SECOND SEMESTER		
	<i>Sem.</i>	<i>Hrs.</i>		<i>Sem.</i>	<i>Hrs.</i>
English Composition 101 ..	3		English Composition 102 ..	3	
History of Civilization 101..	3		History of Civilization 102..	3	
Physical Education	1		Physical Education	1	
Electives	9		Electives	9	
	<hr/>			<hr/>	
	16			16	

SOPHOMORE YEAR					
FIRST SEMESTER		<i>Sem. Hrs.</i>	SECOND SEMESTER		<i>Sem. Hrs.</i>
Physical Education		1	Physical Education		1
Electives		15	Electives		15
		<hr/>			<hr/>
		16			16

BUSINESS ADMINISTRATION AND OFFICE MANAGEMENT

This two-year course of study is planned for those students who wish to train as Junior Business Executives. It covers a course of study in office organization, personnel, procedures, and supervision in addition to other aspects of Business Administration.

tion.

FRESHMAN YEAR					
FIRST SEMESTER			SECOND SEMESTER		
	<i>Sem.</i>	<i>Hrs.</i>		<i>Sem.</i>	<i>Hrs.</i>
English Composition		3	English Composition		3
History of Civilization 101..		3	History of Civilization 101..		3
Principles of			Principles of		
Accounting 141		3	Accounting 142		3
Business Mathematics 133..		3	Office Management 164 ...		3
*Typewriting 101 or 201		3	*Typewriting 102 or 202		3
Physical Education		1	Physical Education		1
		<hr/>			<hr/>
		16			16

SOPHOMORE YEAR					
FIRST SEMESTER			SECOND SEMESTER		
		<i>Sem. Hrs.</i>			<i>Sem. Hrs.</i>
Intermediate			Intermediate		
Accounting 241		3	Accounting 242		3
Intro. to Business 171		3	Intro. to Business 172		3
*Office Practice 163		3	*Office Machines 151		3
Business Law 221		3	Business English 112		3
Physical Education		1	Physical Education		1
General Psychology 101		3	Elective		3
		<hr/>			<hr/>
		16			16

*See special information for Business Education students at the end of this section.

ACCOUNTING

The two-year program in accounting is a specialized course of study designed for those students who plan to seek immediate employment in the accounting field or who are undecided about continuing education beyond the two-year program.

FRESHMAN YEAR

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
English Composition 101	3	English Composition 102	3
*Typewriting 101 or 201	3	*Typewriting 102 or 202	3
Business Mathematics 133..	3	Office Management 164	3
Principles of Accounting 141	3	Principles of Accounting 142	3
History of Civilization 101..	3	History of Civilization 102..	3
Physical Education	1	Physical Education	1
	16		16

SOPHOMORE YEAR

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
Intermediate Accounting 241	3	Intermediate Accounting 242	3
*Office Practice 163	3	*Office Machines 151	3
Business Law 221	3	Business English 112	3
Physical Education	1	Physical Education	1
Electives	6	Electives	6
	16		16

*See special information for Business Education students at the end of this section.

SECRETARIAL SCIENCE

The secretarial curriculum is designed to prepare the student for employment as secretary, stenographer, and for other office positions in business and industry. It includes intensive study in business and commercial subjects as well as certain general education courses which provide for a well-balanced program of education.

FRESHMAN YEAR

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
English Composition 101	3	English Composition 102	3
*Shorthand 103 or 203	3	*Shorthand 104 or 204	3
*Typewriting 101 or 201	3	*Typewriting 102 or 202	3
Business Mathematics 133..	3	Office Management 164	3
Physical Education	1	Physical Education	1
Elective	3	Electives	3
	16		16

SOPHOMORE YEAR

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
*Shorthand/Elective	3	*Shorthand/Elective	3
*Typewriting/Elective	3	*Typewriting/Elective	3
*Principles of Accounting 141	3	*Principles of Accounting 142	3
*Office Practice 163	3	*Office Machines 151	3
General Psychology 101	3	Physical Education	1
Physical Education	1	Elective	3
	16		16

*See special information for Business Education students at the end of this section.

SPECIALIZED STUDY PROGRAM CURRICULA

These programs are designed for the students who desire a one-year college course in a specialized area. They are required programs and lead to the awarding of a one-year certificate in the area of specialization. Programs should be planned with faculty advisors from the Business Education Department and are offered in the following areas:

SECRETARIAL-STENOGRAPHIC

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
English Composition 101....	3	Business English 112	3
*Typewriting 101 or 201	3	*Typewriting 102 or 202	3
*Shorthand 103 or 203	3	*Shorthand 104 or 204	3
Principles of		Principles of	
Accounting 141	3	Accounting 142	3
*Office Machine 151	3	*Office Practice 163	3
Physical Education	1	Physical Education	1
	<hr/> 16		<hr/> 16

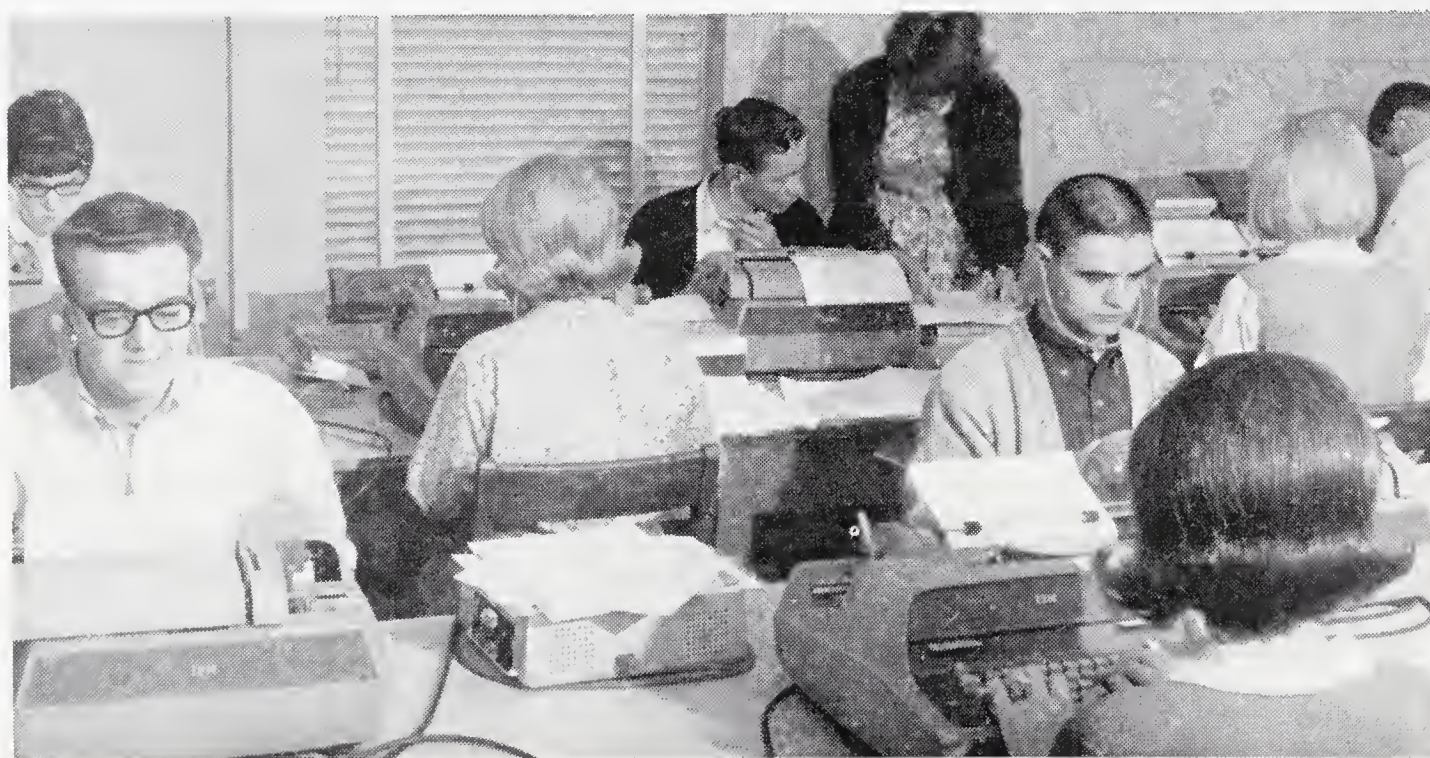
BUSINESS MANAGEMENT

FIRST SEMESTER	<i>Sem. Hrs.</i>	SECOND SEMESTER	<i>Sem. Hrs.</i>
English Composition 101	3	Business English 112	3
*Typewriting 101 or 201	3	*Typewriting 102 or 202	3
Principles of		Principles of	
Accounting 141	3	Accounting 142	3
Business Mathematics 133..	3	Office Management 164	3
Intro. to Business 171	3	Intro. to Business 172	3
Physical Education	1	Physical Education	1
	<hr/> 16		<hr/> 16

*See special information for Business Education students at the end of this section.

SPECIAL INFORMATION FOR BUSINESS EDUCATION STUDENTS

1. Students are required to take Typewriting 201 and 202 their freshman year instead of Typewriting 101 and 102 if they present two units of typewriting for entrance requirements.
2. Students are required to take Shorthand 203 and 204 their freshman year instead of Shorthand 103 and 104 if they present two units of Shorthand for entrance requirements.
3. Office Machines and Office Practice may be taken either first or second semester depending on the individual's schedule and the recommendations of his advisor. Two year students should take Office Machines the second year.
4. Students who have passed an advanced course in typewriting or shcrthand cannot take the beginning course in that same subject at Mitchell College.





COURSES OF INSTRUCTION

Art

Business Education

English

Mathematics

Modern Foreign Languages

Music

Physical Education

Psychology

Religion

Science

Social Science

COURSES OF INSTRUCTION

ART

Students requesting art instructions attend classes in a studio just off the campus.

101 BASIC ART

Basic art for beginners. Emphasis on drawing, perspective, light and shade, and composition.

Three hours a week. Credit, three semester hours.

102 BASIC DESIGN

Creative expression of forms and movement.

Three hours a week. Credit, three semester hours. Second semester.

103-104 MECHANICAL DRAWING

Preparatory course for students interested in entering the fields of engineering.

Text: French and Svensen's *Mechanical Drawing*.

Three hours a week. Credit, three semester hours each semester.

111 ART APPRECIATION

This course includes a general survey of art history, including Pre-historic, Egyptian, Greek, Roman, Medieval, Renaissance, Baroque, 19th and 20th century European, the general American evolution and culminates in the present day movements. The materials and processes of the useful arts and crafts are studied as well as the Fine Arts of painting, sculpture, printmaking, pottery, weaving and architecture.

Three hours a week. Credit, three semester hours.

201-202 PAINTING

Media: pastel, oil or casein.

Prerequisite: Art 101 or its equivalent.

Three hours a week. Credit, three semester hours, each semester.

BUSINESS EDUCATION

101-102 BEGINNING TYPEWRITING

Development of basic typewriting skills and their application to the production of letters, tabulations, manuscripts, and rough drafts. A minimum of 40 net words a minute for 10 minutes with not more than 6 errors is required for credit.

One hour lecture and four hours laboratory a week. Credit, three semester hours, each semester.

103-104 BEGINNING SHORTHAND

Fundamental principles of Gregg Shorthand with sufficient reading, writing, and transcribing to develop a speed of 80 words per minute for 5 minutes on new material.

One hour lecture and four hours laboratory a week. Credit, three semester hours, each semester.

- 112 ENGLISH FOR BUSINESS
The study and the composition of business letters.
Prerequisite: ability to type.
Three hours a week. Credit, three semester hours.
- 133 BUSINESS MATHEMATICS
Consists of the many short cuts and methods by which business persons save time and get accurate results. Work will revolve around forms and reports that are widely used in business.
Three hours a week. Credit, three semester hours.
- 141-142 PRINCIPLES OF ACCOUNTING
An introductory course with emphasis on the understanding of Accounting theory, principles, and procedure. Practical problems, laboratory, and one practice set each semester.
Two hours lecture and two hours laboratory a week. Credit, three semester hours, each semester.
- 151 OFFICE MACHINES
A survey of the following types of machines: Calculating, Posting, Adding-Listing, Addressing, Transcribing, Duplicating and data processing.
One hour lecture and four hours laboratory a week. Credit, three semester hours. First or second semester.
- 163 OFFICE PRACTICE
Efforts will be made to observe and direct students in developing those characteristics and personality traits which are essential in the modern business office. Also, training in office duties and procedures will be emphasized.
Three hours a week. Credit, three semester hours. First or second semester.
- 164 OFFICE MANAGEMENT
The study of management and organization of the office; functional office layout and equipment; office personnel; scientific analysis and control; automation; planning, organizing, and controlling office work; executive control of office work.
Three hours a week. Credit, three semester hours. Second semester.
- 171-172 INTRODUCTION TO BUSINESS
An introduction to ownership and organization, physical factors, personnel, marketing, finance, managerial controls, business regulations and regulated industries, law and taxation as they apply to the business enterprise.
Three hours a week. Credit, three semester hours, each semester.
- 201-202 ADVANCED TYPEWRITING
Development of sustained production of forms used in the business office. A minimum of 60 net words a minute for 10 minutes with not more than 6 errors is required for credit.
One hour lecture and four hours laboratory a week. Credit, three semester hours, each semester.

203-204 ADVANCED SHORTHAND

A review of the basic theory of Gregg Shorthand and intensive dictation and transcription to develop a speed of 100 words a minute for 5 minutes on new material.

One hour lecture and four hours laboratory a week. Credit, three semester hours, each semester.

221 BUSINESS LAW

The main principles of law which govern in the daily conduct of business. The topics discussed include contract, agencies, negotiable instruments, sales, personal property, real property, partnerships, corporations, and bankruptcy. Three hours a week. Credit, three semester hours.

241-242 INTERMEDIATE ACCOUNTING

A study of the application of the Accounting theory, principles, and procedure to the various forms of business organizations. Fundamental Processes, Working Capital Items, Noncurrent Items, Corporate Capital, and Analytical Processes are topics included.

Prerequisites: Accounting 141 and 142.

Two hours lecture and two hours laboratory a week. Credit, three semester hours, each semester.

ENGLISH

101-102 ENGLISH COMPOSITION

A course designed to develop the student's ability to read with discrimination and to write effectively. First semester: intensive grammar review; practice in expository writing; the study of fiction. Second semester: continued practice in writing; practice in the use of source materials; the study of drama and poetry.

Prerequisites: English 101 is prerequisite to English 102.

Three or five hours a week, depending upon the student's needs. Credit, three hours, each semester.

103 BASIC PRINCIPLES OF SPEECH

This is the general introduction to the basic principles of speech. The major part of the course is devoted to the recognition of sounds and proper pronunciation, enunciation, and voice improvement. The student is introduced to the phonetic alphabet, reading aloud, and the problems of preparing and delivering speeches of various types. Three hours a week. Credit, three semester hours.

104 DEVELOPMENTAL READING-STUDY

The initiation and development of reading and study skills and techniques required for successful college-level learning. Major emphasis upon study skills, vocabulary, comprehension, and speed. Three hours a week. Credit, one semester hour.

110 and 111 PLAY PRODUCTION

Theory and laboratory work in directing, acting, scene designing and building, costuming, lighting, and make-up.

Two hours a week. Credit, one semester hour per semester.

112 and 113 FORENSICS AND DEBATE

A course offering training in forensics and debate for students representing Mitchell College in intercollegiate competition.

Two hours a week. Credit, one semester hour per semester.

114 JOURNALISM

A study of all elements of newswriting, supplemented by assignments on *Campus Comments*.

Prerequisite: English 101.

Two hours a week. Credit, one semester hour.

201 ENGLISH LITERATURE

A survey of English literature from Beowulf to William Blake.

Prerequisite: English 101-102.

Three hours a week. Credit, three semester hours.

202 ENGLISH LITERATURE

A survey of English literature from Wordsworth to T. S. Eliot.

Prerequisite: English 101-102.

Three hours a week. Credit, three semester hours.

203 AMERICAN LITERATURE

A survey of the literature of the United States from the Colonial Period to the Civil War.

Prerequisite: English 101-102.

Three hours a week. Credit, three semester hours.

204 AMERICAN LITERATURE

A survey of the literature of the United States from the Civil War to the twentieth century.

Prerequisite: English 101-102.

Three hours a week. Credit, three semester hours.

210 and 211 PLAY PRODUCTION

Theory and laboratory work in directing, acting, scene designing and building, costuming, lighting, and make-up.

Prerequisite: English 110 or 111.

Two hours a week. Credit, one semester hour per semester.

212 and 213 FORENSICS AND DEBATE

A course offering training in forensics and debate for students representing Mitchell College in intercollegiate competition.

Prerequisite: English 112 or 113.

Two hours a week. Credit, one semester hour per semester.

214 and 215 JOURNALISM

A study of all elements of newswriting, supplemented by assignments on *Campus Comments*.

Prerequisite: English 101 and 114.

Two hours a week. Credit, one semester hour per semester.

MATHEMATICS

101 COLLEGE ALGEBRA

A modern approach to college algebra with emphasis on the logical structure of this discipline. Topics include numbers, sets, functions, graphs, equations, inequalities, matrices and determinants, the binomial theorem, and theory of equations.

Prerequisite: 3 years of high school mathematics, including 2 years of algebra.

Three hours a week. Credit, three semester hours.

102 TRIGONOMETRY

A continuation of the logical approach as found in Mathematics 101. Topics include those found in a traditional trigonometry course with major emphasis on the analytical rather than the numerical approach.

Prerequisite: Mathematics 101.

Three hours a week. Credit, three semester hours.

112-113 ELEMENTARY MATHEMATICS

A study of sets, relations, operations, functions, the real number system, and the deductive method. In this course an attempt is made to show the student something of the logical structure of mathematics. (This course is designed for Liberal Arts Majors.)

Prerequisite: Mathematics 112 must precede Mathematics 113.

Three hours a week. Credit, three semester hours, each semester.

201 PLANE ANALYTIC GEOMETRY

A study of loci of equations, the straight line, parabola, circle, ellipse, hyperbola, and the general equation of the second degree.

Prerequisite: Mathematics 101 and 102.

Three hours a week. Credit, three semester hours.

MODERN FOREIGN LANGUAGES

Two languages, French and Spanish, are offered. Students belong either to Le Cercle Francais, the French Club, or to El Centro Espanol, the Spanish Club. These clubs hold quarterly meetings. Interest in France and Spain is encouraged by exchange letters, newspapers, games, songs, and study of the literature, life, manners, and customs of these countries.

NOTE: There are listening centers in the library and all language students are required to listen to language drill records for a minimum of two hours each week. Extra classes are required for students who need additional help.

101-102 ELEMENTARY FRENCH

A beginning course planned for those who have had no French. Much oral work, drill in grammatical principles, composition, conversation, dictation, and pronunciation.

Senior colleges that require two years of foreign language for admissions may not accept this course for transfer credit. This course is to be taken only when two years of background in the language have not been acquired.

Five hours a week. Credit, three semester hours, each semester.

201-202 FRENCH LITERATURE AND COMPOSITION

Review of grammatical principles, composition, dictation, conversation and reading. Firsthand knowledge of France and the French people is encouraged by use of foreign exchange letters, current events, and Le Cercle Francais.

Prerequisite: Two years of high school French or the equivalent of French 101-102.

Three hours a week. Credit, three semester hours, each semester.

211-212 FRENCH LITERATURE AND ADVANCED COMPOSITION

This is the study of the development of French literature from the beginning to the contemporary period. Extensive reading. Lectures and reports in French.

Three hours a week. Credit, three semester hours, each semester.

101-102 ELEMENTARY SPANISH

An elementary course designed for those who have had no Spanish. Much oral work, drill in grammatical principles, composition, conversation, dictation, pronunciation, and reading.

Senior colleges that require two years of foreign language for admissions may not accept this course for transfer credit. This course is to be taken only when two years of background in the language have not been acquired.

Five hours a week. Credit, three semester hours, each semester.

201-202 SPANISH LITERATURE AND COMPOSITION

Review of grammatical principles, composition, conversation, dictation, and reading. Firsthand knowledge of Spain and Hispanic America is encouraged by exchange letters with foreign students, realia, and El Centro Espanol.

Prerequisite: Two years of high school Spanish or Spanish 101-102 or its equivalent.

Three hours a week. Credit, three semester hours, each semester.

211-212 SPANISH LITERATURE AND ADVANCED COMPOSITION

Composition, conversation, and advanced reading in Spanish Literature.

Three hours a week. Credit, three semester hours, each semester.

MUSIC

Any student who fulfills the entrance requirements regarding high school credits and demonstrates sufficient musical talent and training will be acceptable for admission to the music department of Mitchell College. Beginning work in piano, voice, and organ is provided for those students who are not able to meet the regular entrance requirements.

101-102 MUSIC THEORY

A course designed to give a thorough grounding in the melodic, harmonic and rhythmic elements of music through sight-singing, melodic and harmonic dictation, keyboard and harmonic work.

Five hours a week. Credit, four semester hours, each semester.

104 CONDUCTING

The elements of choral conducting, designed primarily for prospective church choir directors. Must be elected simultaneously with choir.

Prerequisite: Music Theory 101 or its equivalent.

Two hours a week. Credit, two semester hours.

105 and 106 SURVEY OF MUSIC LITERATURE

A course introducing the music student to the historical development of music and music literature. Emphasis is on form and style in various periods.

Prerequisite: Major in music or permission of Instructor.

Two hours a week. Credit, two semester hours each semester.

111 and 112 MUSIC APPRECIATION

A course designed for students interested in gaining a deeper appreciation of music. The course teaches students how to listen intelligently and creatively, and how to understand what they hear. May be taken both semesters or either first or second semester.

Three hours a week. Credit, three semester hours, each semester.

201-202 MUSIC THEORY

A continuation of the work of the first year with more advanced work in all phases of study. Clef reading, form and analysis.

Prerequisite: Music 101.

Five hours a week. Credit, 4 semester hours each semester.

CHOIR

The A Cappella Choir offers extensive training in choral technique, part singing, and interpretation. At various times during the year, concerts are given in Statesville and other cities in North Carolina. Each prospective member must be auditioned and approved by the choir director.

Five hours of practice a week. Credit, one semester hour.

PIANO

First-year Technic: Major and minor scales and arpeggios in contrary and similar motion; studies by Hanon, Czerny, & Phillip. Repertoire: Bach, *Two-Part Inventions*; *Sonatas* by Mozart, Haydn and Beethoven; easier romantic and modern compositions. Second-year Technics: Scales and arpeggios in contrary and similar motion at a faster tempo; legato and staccato octaves at moderate speed; studies by Czerny, Clementi. Repertoire: Bach, *Three-Part Inventions*, easier dance movements from *French Suites*; Beethoven sonatas; romantic and modern compositions.

Credit, one semester hour for each one-half hour lesson per week.

VOICE

First-year: Foundation voice production; studies in scales, arpeggios, phrasing, vowel and consonant formations with coordinated breath support, resonance, and sustained tone in the upper range, study of ballads, folk and art songs.

Second year: A more detailed study of diction, vocalization, rhythmic flow, poetic phrasing, preparation of sacred songs, art songs, and ballads.

Credit, one semester hour for each one-half hour lesson per week.

ORGAN

First year: Manual and pedal exercises; fundamentals of voice-leading; trios; chorale preludes, including Bach's *Little Organ Book*; Bach's *Eight Little Preludes and Fugues*; easier Romantic and contemporary works; hymn playing.

Second year: Bach's *Trio Sonatas* and *Preludes and Fugues*; Compositions by Buxtehude, Mendelssohn, Brahms, Dupre, Hindemith, and other representative composers.

Credit, one semester hour for each one-half hour lesson per week.

PHYSICAL EDUCATION

Two years of Physical Education are required of all students for graduation unless they are excused by a physician. All entering students are given a physical ability test. Those students passing the test are placed in the elective program, and those failing the test are registered in the fundamentals program. Transfer students will be credited with Physical Education passed at previously attended institutions. If no Physical Education credit is transferred, the two year requirements will apply to all transfer students intending to graduate.

Activities in the Physical Education program are divided into team sports and individual sports. The program is elective. However, there is a two semester limit on any one type of sports activity elected by a student.

Physical Education uniforms are required of both men and women. The uniform may be purchased after registration at a local store in downtown Statesville.



PHYSICAL EDUCATION: Two hours a week. Credit, one semester hour.

Fundamentals Program—Fall Semester for Freshmen.

A course for students lacking physical fitness and motor skills.

Elective Program—Fall and Spring Semester.

Flag Football, Soccer, Basketball, Volleyball, Track, and Field, Speedball, Softball, Dynamic Exercise, Archery, Badminton, Tennis, Social Dance, Stunts and Tumbling, Weight Training, Golf, Horseback Riding, Cross Country, Field Hockey, and others.

202 INTRODUCTION TO PRINCIPLES OF PHYSICAL EDUCATION

An introduction to the historical development of physical education and related fields as a career; the philosophical and scientific principles as related to general education.

Three hours a week. Credit, three semester hours.

203 PERSONAL HEALTH

The basic biological and social science concepts dealing with individual hygiene, disease, nutrition, mental health, heredity, and family hygiene are studied.

Three hours a week. Credit, three semester hours.

204 SCHOOL-COMMUNITY HEALTH

The basic principles and problems of contemporary community health and school hygiene are investigated.

Three hours a week. Credit, three semester hours.

PSYCHOLOGY

101 GENERAL PSYCHOLOGY

This course is designed to provide a representative survey of psychology and its backgrounds and explores various aspects of human behavior and adjustment. It includes the study of human behavior with respect to learning, motivation, emotions, intelligence, perception, personality, as well as some vocational implications of psychology. Reference reading on related material in professional journals is required.

Three hours a week. Credit, three semester hours.

201 EDUCATIONAL PSYCHOLOGY

This course applies psychological principles to educational situations and is designed to aid the prospective teacher in gaining an understanding of basic principles as related to all aspects of learning. It includes a study of motivation, creativity, learning processes, memory, emotion and personality adjustment, testing methods, group psychology and a brief introduction to counseling methods.

Prerequisite: Psychology 101.

Three hours a week. Credit, three semester hours.

RELIGION

101 OLD TESTAMENT SURVEY

A study of the choice and development of a covenant people in preparation for the coming of the Messiah.

Three hours a week. Credit, three semester hours.

102 NEW TESTAMENT SURVEY

A survey of the literature, history and basic ideas of the New Testament.

Three hours a week. Credit, three semester hours.

201 HISTORY OF CHRISTIANITY

A survey of the history of Christianity with special emphasis on its influences upon the Western and New Worlds.

Prerequisite: Religion 102, or permission of the Instructor.

Three hours a week. Credit, three semester hours.

202 WORLD RELIGIONS

A survey of the histories and basic beliefs of the World's living religions.

Three hours a week. Credit, three semester hours.

SCIENCE

BIOLOGICAL SCIENCES

101-102 GENERAL BIOLOGY

A study of basic biological principles as demonstrated in the development of both plant and animal. Emphasis is placed upon the cell as the unit of structure, and both the morphology and the physiology of development are followed through the major groups. Special weight is placed upon plants during the first semester and animal forms during the second semester.

Two hours lecture and four hours laboratory each week.

NOTE: This course may begin with either semester but both are required for credit.

Credit, four semester hours, each semester.

CHEMISTRY

201 GENERAL INORGANIC CHEMISTRY

Fundamental theories and laws; structure, properties, and reactions of atoms, molecules, and compounds.

Three hours lecture and two hours laboratory a week. Credit, four semester hours. First semester.

202 GENERAL INORGANIC CHEMISTRY

Oxidation and reduction, acid-base titration, the law of mass action, and organic structures.

Three hours lecture and two hours laboratory a week. Credit, four semester hours. Second semester.

221 PHYSIOLOGICAL CHEMISTRY

An introduction to the fundamentals and relationships of inorganic, organic, and biological chemistry to the chemical reactions in the metabolism of the human body. The course is especially designed for student nurses at Davis Hospital and others interested in this phase of Chemistry.

Three hours lecture and two hours laboratory a week. Credit, four semester hours. First semester.

SOCIAL SCIENCES

HISTORY AND GOVERNMENT

101-102 HISTORY OF CIVILIZATION

This is a general survey course in the history of man which begins at the dawn of time and continues to the present. Emphasis is placed on cultural development and this includes the cultures of the West and the Orient. The objective is to prepare the student for citizenship in a world community.

Three hours a week. Credit, three semester hours, each semester.

201-202 HISTORY OF THE UNITED STATES

A general survey of the history of the United States and of the development of our political institutions and national ideas.

Three hours a week. Credit, three semester hours, each semester.

211 LOCAL AND STATE GOVERNMENT

A general treatment of county and state governments within the United States.

Three hours a week. Credit, three semester hours.

212 FEDERAL GOVERNMENT

The structure, function, and problems of the government of the United States are considered.

Three hours a week. Credit, three semester hours.

ECONOMICS

221-222 ELEMENTS OF ECONOMICS

Deals with economic theory and the basic principles of the capitalistic process such as production, distribution, money, and foreign trade. Current economic institutions such as the corporation, labor, and our banking system are examined.

Three hours a week. Credit, three semester hours, each semester.

SOCIOLOGY

231-232 INTRODUCTION TO SOCIOLOGY

Introduction to basic principles of the study of social relations along with the consideration of specific problems involved in modern society.

Three hours a week. Credit, three semester hours, each semester.

GEOGRAPHY

241 BASIC ESSENTIALS OF GEOGRAPHY

(Formerly Geography 201 and 111)

An introduction to the essentials of geography, with emphasis on physical geography. The "causes" of climate are investigated as well as such special features as mountains, deserts, oceans, and the atmosphere.

Three hours a week. Credit, three semester hours.

242 ECONOMIC GEOGRAPHY

(Formerly Geography 202 and 112)

Logically follows Geography 241 and deals with the physical determinants of the major items of production of the earth along with special attention being given to the closer study of these important production items, such as corn, rubber, fish, and the minerals of the world.

Three hours a week. Credit, three semester hours.



SUPPLEMENTARY INFORMATION

Mitchell College Board of Trustees

Alumni Association

Honors—1965

Medals and Awards—1965

Graduates—1965

Student Roster—1965-1966

Enrollment

Request for Admission Papers

SUPPLEMENTARY INFORMATION

MITCHELL COLLEGE BOARD OF TRUSTEES

Officers of the Board and Executive Committee Members:

J. P. Huskins, <i>Chairman</i>	Statesville, N. C.
Fred Bunch, Jr., <i>Vice-Chairman</i>	Statesville, N. C.
A. B. Raymer, <i>Secretary</i>	Statesville, N. C.
J. Edgar Rankin	Statesville, N. C.
W. E. Webb, Jr.	Statesville, N. C.

Members:

CLASS 1966

Mr. I. T. Avery	Statesville, N. C.
Mr. Reuben Cowles	Statesville, N. C.
Mr. J. P. Huskins	Statesville, N. C.
Mrs. C. B. Myers	Statesville, N. C.
Mr. William Pope	Mooreville, N. C.

CLASS 1967

Mr. W. E. DeJarnette	Stony Point, N. C.
Mr. C. C. Fox	Statesville, N. C.
Mrs. Ralph T. Holmes	Statesville, N. C.
Mr. J. Mack Morrow	Mooreville, N. C.
Mr. R. F. Rash	Union Grove, N. C.

CLASS 1968

Dr. James Little	Statesville, N. C.
Dr. David Pressly	Statesville, N. C.
Mr. Edgar Rankin	Statesville, N. C.
Mr. A. B. Raymer	Statesville, N. C.
Mr. R. D. Warwick	Statesville, N. C.

CLASS 1969

Mr. R. L. Bradford	Statesville, N. C.
Mrs. F. Montgomery Steele	Statesville, N. C.
Mr. Henry R. Long	Statesville, N. C.
Mr. Fred Bunch, Jr.	Statesville, N. C.
Mr. William C. Warlick	Statesville, N. C.

CLASS 1970

Mr. John L. Milholland, Jr.	Statesville, N. C.
Mr. J. M. Wagner	Statesville, N. C.
Mr. W. E. Webb, Jr.	Statesville, N. C.
Mr. Harper A. VanHoy	Olin, N. C.
Mr. S. E. Murdoch	Mooreville, N. C.

CLASS 1971

Mr. Monrovie J. Angell	Statesville, N. C.
Miss Maggie Barnhardt	Concord, N. C.
Mr. Lawrence E. Blanton	Statesville, N. C.
Mr. William T. Cheatham	Statesville, N. C.
Mrs. Cecil E. Graybill	Statesville, N. C.

ALUMNI ASSOCIATION

Membership—All former students, graduates and non-graduates, are considered members of the Alumni Association. All are invited to become active members by payment of \$2 annual dues.

Meetings—A luncheon and general business meeting is held once each year on the day that the college observes May Day activities. Officers of the Association are elected for 2-year terms.

Purpose—The purpose of the Alumni Association is to provide an opportunity for the alumni to express their interest for the college in voluntary service, to keep in constant touch with the members of the association, and to promote the welfare of the college to the mutual benefit of both the College and the alumni.

OFFICERS OF MITCHELL COLLEGE ALUMNI ASSOCIATION

President—Mr. J. Oscar Stradley, 1949—Statesville, N. C.
Vice-President—Mr. Howard Kivett, 1948—Statesville, N. C.
Secretary—Mrs. Vi Johnson Holler, 1950—Statesville, N. C.
Treasurer—Mr. Joe Troutman, 1958—Statesville, N. C.

HONORS—1965

*COLLEGE HONORS:

Marianna Maria Alexander
Mrs. Glener B. Gilland
Luther Shelton Killian
Judith Gayle Whitaker

**CLASS HONORS:

Carolyn Sue Baker
Linda Gail Bengé
Gerald Ralph Caldwell
Brenda Earle Fisher
Margaret Catherine Fulp
James F. Harmon
James P. Hicks
Carol Renae Millsaps
Sue Betty Rector
Pamela Elizabeth Storie

MEDALS AND AWARDS—1965

<i>Wood Bible Award</i>	Judith Gayle Whitaker
<i>Kirkpatrick Athletic Awards</i>	Jane Voss, Larry Hice
<i>History Award</i>	Billy Poole
<i>Fred W. Sherrill Typewriting Award</i>	Sarah Lentz, Beverly Tilley
<i>E. B. Stimson Music Award</i>	Steve Daniels
<i>National Language Award</i>	Ali El Koor
<i>President's Medal of Honor</i>	Marianna Alexander

*Graduates who have 3.3 average for two years.

**Students who have 3.3 average for one year.

GRADUATES—1965

ASSOCIATE OF ARTS DEGREE

Don Alden Allie
Carolyn Sue Baker
Dianna Raye Beck
Allen Roy Bost
Judy Carol Cox
Kimbrough Jones
Jeffrey Douglass Kerr
Johnny D. Reavis
Shirley Ann Rives
Frances Leona Robbins
Patricia Diane Roberts
Roscoe Wayne Russell
Beatrice Wrenn Sharpe
Linda Kay Sloan
Jenny Sue Troutman
Bobby Burns Upright
Margaret Jane Voss
Margaret S. Walker

ASSOCIATE OF SCIENCE DEGREE

Wayne L. Arthur
William Arthur Berrian, III
Priscilla Jean Bush
Susan Novella Glover
Thomas Aubrey Harris
Henry Thompson Henkel
Alvin William Hyatt
Edward Gaines King
R. L. McDaniel
Carol Renae Millsaps
Anna Margaret Nance
David Robert Peoples
Danny Lee Plyler
Aileen Steelman
William Edward Tate
Ronnie Walker Walls
David Wayne Weatherman
Judith Ann Weisner
William C. Witherspoon

GENERAL COLLEGE DIPLOMA

Marianna Maria Alexander
Janalee Barbara Bentley
Mary Lynn Blakewood
Herman Smith Bolick, Jr.
Katherine Ann Bridgers
Brenda Gail Brown
Victoria Lynne Brown
Janet Gayle Byers
Jimmy Harold Chilton
Doris Corbett Davenport
Gwendolyn Kay Drum
John William Freeze
Robin Elizabeth Garrett
Richard A. Gianchiglia
Luther R. Gilliam

Glener Burns Gilland
G. Robert Harris
Donald Ray Heglar
Lona Ruth Henderson
Larry Wayne Hice
Joy Marie Honeycutt
Tiffany Jones
Milton S. Kern
Luther Shelton Killian
Edward Jackson Lackey, Jr.
Karol Andrea Leckie
Donnie Edwin Lewis
Brenda Sue Lockman
Larry Norton Marlin
Imeldia Kae Morris
Patrick Francis Myers
Billy King Poole
Arthur Joseph Robinson
Wanda Ross
Larry Gray Saunders
Glenn Henry Simpson, Jr.
Mary Edna Southern
Nancy Jane Spach
Betty Carol Steele
Cecil O'Neil Tanner, Jr.
Jerry Wayne Tucker
Frances Ann Wainwright
Patricia Louise Watson
Judith Gayle Whitaker
Rita Jean Wilson
William Michael Yarborough
Raymond Yonkus, Jr.

SECRETARIAL CERTIFICATE

Janalee Barbara Bentley
Katherine Ann Bridgers
Janet Gayle Byers
Karen Triplett Hames
Lona Ruth Henderson
Joy Marie Honeycutt
Brenda Sue Lockman
Patsy Patterson
Carolyn Loretta Poole
Wanda Ross
Martha Elizabeth Sharpe
Nonnie Carol Shaver
Nancy Jane Spach
Loretta Jane Speaks
Betty Lou Shelton
Beverly Ann Tilley
Camilla Ann Triplett
Sheila Diane Waugh

BUSINESS MANAGEMENT CERTIFICATE

Janalee Barbara Bentley
Janet Gayle Byers

STUDENT ROSTER

1965-1966

FULL-TIME SOPHOMORES

Abernethy, Tony Truman....Newton	Hendrix, Dennis Sherrill....Clemmons
Alexander, John Maurice Greensboro	Holcomb, Johnny Preston..Thurmond
Amon, Robert Jacob.....Statesville	Holland, Joan Bell.....Statesville
Apple, James William.....Greensboro	Horton, Briget Elizabeth..Statesville
Aycoth, Ronald Bruce.....Salisbury	Isenhower, Jane Daniel.....Newton
Babcock, Edward J.Kendall Park, N. J.	Justice, William Joseph....Statesville
Bailey, Diane Lee.....Norfolk, Va	Keller, David Sherrill.....Statesville
Barefoot, Eloise.....Barium Springs	Krejci, Peter Thomas..Bethesda, Md.
Barnes, Barbara Ann.....Taylorsville	Leckie, Karol Andrea.....Statesville
Beard, Freeman Howard.....Maiden	Lloyd, Barbara Stewart....Statesville
Bearden, Bennie B.....Mocksville	Locklair, Eugene Brooks...Statesville
Bebber, Brenda Fay.....Taylorsville	Lowe, Johnny Carner.....Statesville
Benge, Linda Gail.....Statesville	Lynch, Edward John....Wethersfield, Conn.
Bolt, James Smith.....Burlington	McCollum, Brenda Faye..Yanceyville
Brewer, Fred M., III..Winston-Salem	McGillicuddy, Earle T.....Charlotte
Brown, David Edward.....Statesville	McLaughlin, Mary J.....Statesville
Brown Fred Taylor, Jr....Statesville	McLennan, Dallace...Winston-Salem
Burleson, John Michael.....Nebo	Martin, Donna.....Arlington, Va.
Caldwell, Gerald Ralph.....Newton	Mendaloff, Cynthia Ann...Statesville
Campbell, Larry Stephen..Statesville	Milam, Sherilyn Lea.....Statesville
Campbell, Sally Mae.....Taylorsville	Miller, Laura Gracey.....Statesville
Chambers, George C., Jr..Statesville	Mitchell, Woodrow W.....Greensboro
Chatham, Stanley H., Jr. Salisbury, Md.	Mobley, Carmen Elaine...Statesville
Cheek, Linda FayeStatesville	Moffett, Mary Vance....South Miami, Fla.
Christenbury, Laura Jo....Charlotte	Moore, Elsie Earle.....Statesville
Clendenin, Lindsay H.....Statesville	Moose, Bonzia Kay.....Statesville
Coles, Mary Frances.....Statesville	Moran, Brenda Kay.....Statesville
Coombs, Robert D.Martinsville, N. J.	Morris, Eleanor Louise.....Sanford
Corriher, Tony Beaver.....Landis	Morrison, Terry Nick.....Statesville
Denny, Reid Leonard..Pilot Mountain	Morton, Frances H.....Statesville
DeVore, Barbara Ann.....Durham	Noles, Paul Stacy, Jr.....Morganton
Dickerson, Herman E., Jr. Statesville	Norton, Willie R.....Harmony
Dimmette, James C., Jr.....Winston- Salem	Oliver, Beverley Gay..Richmond, Va.
Dorsey, Robert DClaremont	Phillips, Myrtle Frances...East Bend
Draper, Donald Wayne.....Durham	Pierce, Robert Lee.....Salisbury
Drolet, Peter Joseph.....Statesville	Plyler, Andrew. Jr.....Statesville
Drum, Steven Lewis.....Newton	Plyler, Phyllis Lanier.....Statesville
Dudley, Sheridan Cabell..Lynchburg, Va.	Poole, Daphna Gayle.....Statesville
Duncan, Randy Dean.....Maiden	Prushinski, John Joseph..Taylorsville
Dunevant, Bonnie Inez..Hurdles Mill	Rash, Helen Kay.....Olin
Estep, Alice Lillie.....Sparta	Raymer, Celeste Revelle...Statesville
Fisher, Brenda Earle.....Statesville	Reaves, John R.....Pfafftown
Franck, Barbara B...Syracuse, N. Y.	Reavis, Barbara Martin...Statesville
Fulp, Margaret Catherine Statesville	Robinette, Dorothy Ann...Statesville
Gentry, Charles Brantley..Statesville	Robinson, Willard C., III...Winston- Salem
Gimbert, John W....Virginia Beach, Va.	Rogers, Benjamin M.....Statesville
Graves, Reed E., Jr.....Forest, Va.	Russell, Mary Frances.....Statesville
Greenfield, Darlene June.....Manitou Beach, Mich.	Salese, Valerie Jean....South Belmar, N. J.
Gregory, Tommy Warren..Statesville	Seagraves, Jerry F...Winston-Salem
Hanson, Russell G., Jr.....Raleigh	Sherrill, John Logan.....Statesville
Harmon, James Ferrell...Statesville	Shields, Janet Aileen..Lynchburg, Va.
Harris, Barbara L.....Statesville	Smithdeal, Charles R..... Mooresville
Hartsook, Ronald Lou....Greensboro	Speas, Richard Lee.....Rural Hall
Hedrick, Jennifer Ellen.....Lenoir	Stafford, Danny Ellis.....Statesville
	Stearns, Frank Ellis..Winston-Salem
	Stidham, Patricia Ann.....Germany
	Storie, Pamela Elizabeth..Statesville

Shinn, Robert Taylor.....Mt. Ulla
Shook, Carolyn Mae.....Statesville
Shook, Gerald Brent.....Statesville
Shreve, William Sherrill..Reidsville
Sigmon, Alice Kay.....Denver
Sigmon, Tony Charles.....Denver
Simmons, Charles M.....China Grove
Simpson, Curtis Wayne.....Mayodan
Simpson, Joan Ligon.....Iva, S. C.
Sladeski, Susan Enid.....Oxford, Pa.
Slaughter, Barry G.....Norfolk, Va.
Sloop, Richard Knox..N. Wilkesboro
Smathers, Iva Christine..Waynesville
Smith, Johnny Ray.....Conover
Smith, Nancy Rebecca.....Monroe
Smithwick, Robert R....DeLand, Fla.
Somers, Charlie Norman..Statesville
Sossoman, Charles S.....Morganton
Spain, Charles Andrew.....Charlotte
Speir, Robert Wilkinson...Charlotte
Stamey, Robert W.....Statesville
Stanfield, Robert Larry.....Reidsville
Stewart, Gary Franklin.....Catawba
Stewart, James Henry.....Statesville
Stewart, Millie Andrea...Greensboro
Stikeleather, Carla L.....Statesville
Stikeleather, Elizabeth D..Statesville
Stinson, Donna Gayle.....Statesville
Stone, Burdette W....Williams, S. C.
Stone, Michael J.....Lynchburg, Va.
Strader, Marshall W. Winston-Salem
Stroud, Elizabeth Ann.....Mocksville
Swann, Rachel Barbara...Reidsville
Talbert, Wayne Walt.....Statesville
Tate, Howard K., Jr...Holidaysburg,
Pa.
Temme, Susan Louise...Fairfax, Va.
Thomas, Elizabeth Paris...Hiddenite
Thomas, John C.....Lynchburg, Va.
Thomas, Judith Ellen.....Asheboro
Thomas, Karen Ann.....Asheboro
Thompson, Ernie Rae.....Statesville
Tieff, Nancy Ann.....Belvidere, N. J.
Tillerson, Mishew Evelyn.....Apex
Tilley, Paul Vernon.....Danbury
Travis, Anna Darlene.....Newton
Troutman, Glen C., Jr.....Statesville
Troutman, Jane Keith.....Statesville
Troutman, Thomas D.....Statesville
Troutman, William S.....Harmony
Underwood, Calvin E., Jr....Hickory
Vaden, Dale Norman.....Westfield

Venable, Gary Leon.....Westfield
Viars, Dennis Carl.....Troutman
Vogel, Thomas Lavellon.....Verona,
N. J.
Vollbracht, Reta M...Kings Mountain
Wagoner, Janice Marie...High Point
Walker, Donald Sanford..Greensboro
Walker, William Edmond..Statesville
Wall, Linda Permelia.....Yadkinville
Walton, Terry Lee.....Atlanta, Ga.
Waltrip, Marshall D..Hampton, Va.
Ward, Andrea Kay.....Salisbury
Warren, Douglas Anne.....Statesville
Warren, Fred Oldring...Suffolk, Va.
Warren, Michael Wayne...Statesville
Warren, Susan Jeanette...Statesville
Watkins, Gilmer.....Lawsonville
Watson, Barbara Willena.....Ennice
Watts, Rebecca E.....Lynchburg, Va.
Watts, Sarah Guy.....Statesville
Waugh, Kenneth Wayne...Statesville
Waugh, Linda Gail.....Stony Point
Weaver, Judith Sue.....Kannapolis
Welborne, Robert Levi...Taylorsville
Weston, Thomas P...Winston-Salem
Whitaker, Hilda Faye...Yadkinville
White, Jeffrey Wilson.....Statesville
White, Judith Lucille.....Asheboro
White, Kenneth Morris...Statesville
White, Robert...Newport News, Va.
Whitley, James Leonard...Statesville
Widener, Jane Ellen..Lynchburg, Va.
Wiedemer, Robert..Falls Church, Va.
Williams, Charles Blaney...Roseboro
Wililams, Donald Ray.....High Point
Williams, Jane Britt.....Roseboro
Williams, Rebecca Sloan.....Charlotte
Williams, Warren B...Galesville, Md.
Williams, Mary Evelyn.....Reidsville
Willard, Thomas Samuel..Statesville
Wilson, John Marcus.....Leaksville
Windsor, Iris Beverly.....Hiddenite
Winslow, Nancy Louise...High Point
Wokatsch, Jurgen.....Statesville
Wood, Robert Burks.....Statesville
Woodard, Linda Lee.....Climax
Woodside, Sandra Rae...Statesville
Yokley, Elaine Gray.....Thomasville
York, Shirley Ann.....Harmony
Young, Ava Ayers.....High Point
Young, Barbara Lou.....Statesville
Yount, Lillis Caroline.....Newton

PART-TIME STUDENTS

Absher, Mable Allene.....McGrady
Austin, Brenda Meadows..Statesville
Bagwell, Frances F.....Statesville
Bradford, Joyce L.....Statesville
Bradsher, Elizabeth C.....Statesville
Brown, Robert M., Jr.....Catawba
Campbell, Brenda Marsha...Maiden
Carroll, Karen.....Purlear
Carter, Larry L.....Statesville
Cassell, Martha Ann.....Yadkinville

Chapman, Thomas J.....Love Valley
Collins, Linda Rose.....Sparta
Dancy, Gloria Jean..Greenville, S. C.
Deadmon, Patricia Ellen..Mocksville
Epps, Julia W.....Statesville
Foster, Diane Johnson.....Mocksville
Foster, Mary Rebecca..N. Wilkesboro
Fox, Nancy Carol.....Statesville
Gentry, Charles B.....Statesville
Gibbs, Lewis Clinton.....Union Grove

Gibson, Berdenna R.....	Statesville	Renegar, Brenda Ann.....	Mocksville
Grant, James Kenneth.....	Harmony	Renegar, Margie G.....	Hamptonville
Handy, Joyce Ann.....	Roaring River	Rhyne, Joyce Earlene.....	Stony Point
Hardiman, Delbert M.....	Statesville	Roten, Linda Gail.....	Wilkesboro
Horton, Richard Sherrill..	Statesville	Royall, Nancy.....	Roaring Gap
James, Margie C.....	Statesville	Sawyer, Marian Ellien.....	Hays
Johnson, Martha Bush.....	Harmony	Shaver, Brenda Marilyn....	Statesville
Johnson, Spencer Witt.....	Statesville	Sherrill, Kay Frances.....	Statesville
Kincaid, Brenda Dianne..	Morganton	Shore, Nelda Ruth.....	Yadkinville
Little, Sherry Anita.....	Taylorsville	Shuler, Mary Ruth.....	Mocksville
McDaniel, Doris Ann.....	Traphill	Spach, Nancy Jane.....	Statesville
Martin, Patricia.....	Stony Point	Stewart, Judy Faye.....	Booneville
Mayes, Earl Durant.....	Statesville	Troutman, Fred Henry....	Mocksville
Millsaps, James Ray.....	Statesville	Troutman, Mary C.....	Statesville
Ogburn, Robert Mack....	Fairfax, Va.	Ward, Charles.....	Statesville
Parlier, Joanna Bell.....	Statesville	Waugh, Hazel Guy.....	Statesville
Phillips, Ann Patterson...	Statesville	Williams, Linda Leigh.....	Jonesville
Pope, Barbara W.....	Statesville	Wilson, Jeff Barnes.....	Mooreville
Privette, Bonnie Sue.....	Union Grove	Wise, Tony O'Brien.....	Statesville
Rash, Carolyn Jane.....	Troutman	Wright, Wade E.....	Mocksville

SPECIAL STUDENTS

Alexander, Angela Faye..	Statesville	Millsaps, James Ray.....	Statesville
Brown, Rita Carol.....	Cleveland	Moore, Patricia Jean.....	Statesville
Gibson, Berdena R.....	Statesville	Pharr, Mary Helen.....	Statesville
Gibson, Cynthia S.....	Statesville	Stine, Marcia.....	Statesville
McAllister, Martha S.....	Statesville	Westmoreland, Pamela....	Mooreville
McLean, Frances H.....	Mooreville	Wilson, Judith Gwynne...	Statesville

MITCHELL COLLEGE
ENROLLMENT — 1965-66

	Men	Women	Total
REGULAR STUDENTS			
Sophomores			
Full-time	80	69	149
Part-time	4	9	13
Freshmen			
Full-time	239	193	432
Part-time	10	34	44
SPECIAL STUDENTS	2	12	14
TOTALS	335	317	652

FULL-TIME STUDENT EQUIVALENTS

Fall	573.00
Spring	523.25
AVERAGE	548.125

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REQUEST FOR ADMISSION PAPERS

Any student who desires to apply for admission should use the form shown below, or a personal letter, to request the necessary admission papers. An official application blank and other papers will be forwarded by return mail.

For any information not covered in the catalog, correspondence and personal conferences are cordially welcomed. Such correspondence should be addressed to the Director of Admissions, Mitchell College, Statesville, N. C.

Director of Admissions
Mitchell College
Statesville, N. C.

Dear Sir:

Please send the necessary admission papers to:

Name _____
(First) (Middle) (Last)

Mailing Address _____

I was graduated from _____ High School in 19____.

I (have (have not) previously attended another college or university.

I expect to enroll for the _____ Semester, 19____.

Date _____ Signed _____



